

Kirtland Board of Education

Finance Committee

February 13, 2017

The Finance Committee meeting was called to order at 7:00 a.m. in the Kirtland Board of Education building. In attendance were Mr. Cosgrove, Mr. Meyer and Mr. Stepanovic. Superintendent Bill Wade and Treasurer Daniel L. Wilson were also present.

Mr. Cosgrove moved seconded by Mr. Meyer that the minutes of the January 19, 2017 meeting be approved as presented. Roll call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Stepanovic.

At this time Mr. Wade and Mr. Renwick presented the five-year technology financial plan. Mr. Renwick started with an update on the implementation of the sell back and purchase of new student computers. Mr. Wilson explained the sell back process that includes board action to first offer the machines in bulk at auction and if not successful selling privately. Mr. Wilson indicated that due to the timing of acquiring new student machines and preparing them for distribution prior to the start school and the time needed to collect current student computers and prepare them for sale there would be a timing issue between the two fiscal years. Mr. Wilson reminded the committee that the timing issue would be resolved with the possible use of the general fund reserve for a short period of time. Mr. Renwick then updated the finance committee on a proposal to change providers for the telephone system and long-distance features that will result in annual savings of \$3,467.00 per year increasing to \$4,267.00 in future years. It was the committee's consensus to direct Mr. Wade and Mr. Renwick to proceed with changing providers.

At this time Treasurer Mr. Wilson reviewed the January 31, 2017 monthly financial statements noting that the year-to-date performance is tracking both to budget as well as to previous year's fiscal performance.

At this time Mr. Wade presented the monthly enrollment summary report. Mr. Wade also provided a preliminary 2017-2018 staffing overview.

At this time Superintendent Mr. Wade and Treasurer Mr. Wilson discussed the Cuyahoga County Educational Service Center alignment agreement that will be on the February Board of Education agenda for recommended approval. This will complete process of transitioning from Lake County Educational Service Center to the Cuyahoga County Educational Service Center and will enable the State Department of Education to fund our school district through the new educational service center alignment.

At this time Superintendent Mr. Wade and Director of Maintenance and Grounds Mr. Jim Smith presented an overview of the five-year capital plan. Mr. Smith began with an update on the testing water systems in the school district which will be funded from an EPA grant. Mr. Smith then presented an analysis of custodial staffing currently and as projected for 2017-2018 noting that there's a possibility to reduce one custodial position.

At this time Mr. Smith updated the committee on the civil rights compliance issues noting that we have now addressed all the ADA concerns issued by the Civil Rights Commission and we will be in compliance.

At this time Mr. Smith reviewed the remaining life expectancy of the major building systems.

At this time Mr. Smith presented the preliminary capital improvement schedule for 2016- 2017 through 2023- 2024. Mr. Smith provided options on moving needed work forward into future

fiscal years in consideration of budget challenges. Mr. Smith indicated that this plan would be updated as more information becomes available.

At this time Mr. Smith presented analysis of the roofing systems of the elementary, middle and high school buildings and provided quotations for work required to be done at this time.

At this time this time Mr. Smith presented the operational schedule beginning with 2017 indicating the length of time and projected project date for items in the capital improvement plan scheduled in 2017.

At this time Mr. Smith provided an update on potential options on the lawn care services for 2017- 2019.

At this time Mr. Smith provided an update on the status of repairs and maintenance needed the football stadium stadium and on the track.

At this time Superintendent Mr. Wade updated the board on the status of the Sunoco station liquor permit application. The committee consensus was for the school district to file an objection to the issuing of a permit based on the proximity of the Sunoco station to the school building.

At this time Treasurer Mr. Wilson provider update on interest in the current cell tower lease by Strategic Wireless to acquire an additional land lease to be able to pursue cohabitation by Verizon on the existing pole. Mr. Wilson also provided information on renewed interested in the purchase of future revenues and the lease extension by AT&T.

At this time the committee reviewed the February 27, 2017 Board of Education agenda and requested that an executive session be added to the agenda for employee negotiations and employee compensation.

At this time Mr. Cosgrove requested that Mr. Wade develop possibilities for creating a district responsibility for pursuing outside grants on behalf of the school district.

At this time Chairman Mr. Ron Stepanovic asked for any public comments or questions, there were none.

Mr. Cosgrove moved seconded by Mr. Meyer at the finance committee proceed to executive session to discuss negotiations and employee compensation.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Stepanovic

The committee recessed at 9:27 a.m. and reconvened at 9:42 a.m. there being no further business come before the committee, Mr. Cosgrove moved seconded by Mr. Meyer that meeting be adjourned.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Stepanovic

The meeting adjourned at 9:43 a.m.