

**Kirtland Board of Education
Regular Meeting
September 28, 2015**

The Regular Meeting of the Kirtland Board of Education was held at the Middle School Cafeteria on September 28, 2015. Mr. Meyer called the meeting to order at 7:04 p.m. President Tom Meyer led the Pledge of Allegiance. The following members answered the roll: Mr. Meyer, Mr. Solnosky, and Mrs. Torok. Superintendent Steve Barrett and Treasurer Daniel L. Wilson were also in attendance.

Mr. Stepanovic was absent. Mr. Cosgrove arrived at 7:10 p.m.

At this time President Mr. Meyer opened the floor for any public comments regarding the agenda items. There were none.

SUPERINTENDENT'S REPORT

Mr. Barrett introduced exchange student Muhammet Garajayev from Turkmenistan, who will be living with host family, Frank and Jane Lyon for the duration of the school year and studying at Kirtland High School nationally. Some 38,000 students applied to fill 780 vacancies. Mohammed is happy to be here, and his host family is happy to have him.

The KES Walkathon, which is becoming an annual event, was very successful. The whole school participated and \$10,000 was raised for the purchase of Chromebooks.

PTA President Shannon Green was in the audience and announced that the group meets the second Tuesday of every month. She invites all parents to participate. Mr. Meyer thanked her for perpetuating the mission of the group which is, and has always been, doing the right thing for kids. The group is currently using funds it has raised to install water bottle filling machines around campus.

7 students attended the Lakeland Community College leadership conference. KHS students are receiving help with writing applications for college entrance and are becoming familiar with our most recent online innovation, Apex Learning, which offers over 100 courses, including AP psychology, economics, and creative writing. It is part of our Straight A grant. The ODE is ready to submit our proposal for waiver status, which we're hoping will be in effect for the 16-17 school year. 14 districts are involved in the Innovative Lab Networks and are collaborating on this project. A large district in northern California was granted a waiver, and this bodes well for us.

Teachers have hit the ground running with implementation of Schoology and its online courses as well.

Becky Malinas has revamped our response to intervention and is implementing a flow chart method to systematically identify students in need of intervention.

Our bleacher installation is being completed, and there will be attractive logos on the sides.

FINANCE COMMITTEE

There was no report, given the fact that Mr. Wilson would speak about our budget later in the meeting.

STUDENT LEARNING AND ACHIEVMENT COMMITTEE

Mrs. Torok reported that their meeting of September 15th included comments from Mr. Amstutz about the computers introduced to 8th graders. Students and teachers are excited, and teachers spent a great deal of time in preparation.

Students and teachers also seem to be embracing block scheduling. There are some concerns among administrators related to the use of laptops, as they can be disruptive. Overall,

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however, things are going well, and students are becoming used to using them. The media center looks great, and we had a successful open house.

Dr. Campbell has introduced high school students to software that assists them in finding a college that's right for them.

It was moved by Mrs. Torok and seconded by Mr. Solnosky that the following resolution be adopted:

Resolution #46-2015

Recommendation to Approve Consent Agenda:

A. Minutes of Prior Meetings

August 6, 2015 – Special

August 24, 2015 - Regular

B. Superintendent Recommendations:

Trip Recommendations:

6th Grade Camp Director	4 day trip - 4-H Camp Whitewood, Windsor, Ohio May 17 th – May 20 th
7th Grade Chicago Tour Director	3 day trip - Last year was Philadelphia - trip returns to Chicago this year. May 18 th – May 20 th
8th Grade Washington Tour Director	4 day trip May 17 th – May 20 th

2. Contracts:

LPDC Committee	Amstutz	Scott	Volunteer	
LPDC Committee	VanArnhem	Chad	Volunteer	
LPDC Committee	Lasecki	Bob	\$825.00	
Job Title	Last Name	First Name	Amount	Contracted Kirtland Employee?
Student Learning Objectives Committee	Eberhardt	Erika	\$ 825.00	YES
Student Learning Objectives Committee	Grunenberg	Heidi	\$ 825.00	YES
Student Learning Objectives Committee	Vitaoe	Katie	\$ 825.00	YES
Student Learning Objectives Committee	Eckerle	Allison	\$ 825.00	YES
Student Learning Objectives Committee	Duncan	Meriah	\$ 825.00	YES
Student Learning Objectives Committee	Williams	Denise	\$ 825.00	YES
Student Learning Objectives Committee	Brown	Sarah	\$ 825.00	YES
Student Learning Objectives Committee	Lasecki	Robert	\$ 825.00	YES
KHS Band Camp	Dingeldein	Tom	\$ 987.52	YES
KHS Band Camp	Gordon	Jonathan	\$ 987.52	YES
KHS Band Camp	Nelson	Megan	\$ 987.52	YES
KHS Student Council	LaVerde	Mary	\$ 1,214.16	YES
KHS National Honor Society	Duncan	Meriah	\$ 637.43	YES

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KHS National Honor Society	Poulson	Sarah	\$ 607.08	YES
United Way Advisor (Volunteer)	LaVerde	Mary	\$ -	YES
Resident Educator Mentor x 2	Reilly	Kristi	\$ 1200.00	YES
Resident Educator Mentor	Duncan	Meriah	\$ 600.00	YES
Resident Educator Mentor	Vitaoe	Katie	\$ 600.00	YES
KHS Band Camp Assistant	Allen	Brad	\$ 987.52	YES
KHS Marching Band Director	Dingeldein	Tom	\$ 5,427.30	YES
KHS Drama Club	Bowen	Linn	\$ 3,622.24	YES
6th Grade Camp Director	Bradac	Edward	\$ 1,505.56	YES
KMS First Lego League	Grunenberg	Heidi	\$ 1,112.98	YES
KMS National History Day	Grunenberg	Heidi	\$ 1,112.98	YES
KMS Academic Activity Multimedia/Video Club	Grunenberg	Heidi	\$ 1,112.98	YES
KMS Builders Club	Schilling	Lyda	\$ 809.44	YES
KMS Peer Mentoring	Reeves	Marie	\$ 809.44	YES
7th Grade Chicago Tour Director	Poulson	Sarah	\$ 886.34	YES
8th Grade Washington Tour Director	Grunenberg	Heidi	\$ 1,505.56	YES
KMS Rocket Club	Moran	J.P.	\$ 1,112.98	YES
KMS Power of the Pen	Summerhill	Susan	\$ 1,112.98	YES
KMS Junior National Honor Society	Summerhill	Susan	\$ 1,517.70	YES
KMS Student Council	Camburako	Glorianne	\$ 1,517.70	YES
KMS Yearbook	Camburako	Glorianne	\$ 1,112.98	YES
Tutor	Eberhardt	Erika	\$34.50 per 50 min. period or \$41.28 per hour	2015-2015 / yr
Tutor	Coxon	Joe	\$34.50 per 50 min. period or \$41.28 per hour	2015-2015 /y
Tutor	Summerhill	Sue	\$34.50 per 50 min. period or \$41.28 per hour	2015-2015 school year
Tutor	Gallo	Carly	\$34.50 per 50 min. period or \$41.28 per hour	2015-2015 school year
Tutor – Math	Cosimi	Mary	\$34.50 per 50 min. period or \$41.28 per hour	Efft. 9/15/15
Part Time Math Teacher – 1 period	Cosimi	Mary	Per KEA Contract	Efft. 8/19/15
Pre-School Itinerant Teacher	Trubiano	Diane	LCESC employee Billed to Kirtland at \$50.00/hour, not to exceed \$300 or 15 hrs. per week	Efft. 8/19/15
ESL Tutor K-12	Leyava	Emily	LCESC employee Billed to Kirtland at \$25.00/hour, 6 hrs./wk for 39 weeks	Efft. 9/1/15
Media Aide	Solivan	Tiffany	Per OAPSE contract	Efft. 9/29/15 Paid training beginning 9/14/15

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School Bus Aide	Haymer	Michon	Per OAPSE contract	Eff. 9/29/15
School Bus Driver	Kovach	Melissa	Per OAPSE contract	Eff. 9/29/15
Volunteer Choir Assistant	Garrett	Matthew	-0-	2015-2016 school year

2. Recommendation to Increase hourly rates of pay for these classified

Substitute positions:

Substitute Bus Driver \$15.00 per hour

Substitute Nurse \$13.00 per hour

Substitute Payroll/Account Clerk \$13.00 per hour

Substitute Library Aide \$9.25 per hour

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

TREASURER RECOMMENDATIONS

Mr. Wilson handed out documents related to the budget which included summary data and historical data. This included year over year changes and a waterfall chart showing savings and expenditures. He imputed a 3.6% inflation factor. He expects a 2.1% decrease in revenue overall and a 1.83% increase in expenses. Nationally education inflation is expected to be about 4%. This is the 4th consecutive year we've been able to maintain a balanced budget. He noted that the board has made its goal that every dollar we spend will be contributing to teaching and learning. He pointed out the key financial indicators and their meaning. One of the most interesting aspects this year will be the transition of our Food Service Department.

He noted that our spending discipline will not end tonight, and we will continue to identify ways to save every month, all year long.

Mr. Wilson said that we are going to begin the budget process earlier next year to enhance our opportunity of achieving the desired effect.

Mr. Meyer added that we're in the business of academics, and we're not going to cut academics to pay for other things.

It was moved by Mr. Solnosky and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #47-2015

1. Recommendation to Adopt of 2015-2016 Annual Appropriations As Presented

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

It was moved by Mrs. Torok and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #48-2015

2. Recommendation to Approve the Jan Marsey Memorial Instrument Music Fund
Amendment

3. Recommendation to Approve the Jan Marsey After-Prom Fund Amendment

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

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Mr. Marsey asked that we amend the agreement so that funds can reasonably be distributed to pay for After Prom functions in a meaningful annual amount.

It was moved by Mr. Solnosky and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #49-2015

4. Recommendation to Approve the Kirtland High School Bleacher Replacement Change

Order Number One:

Original Bid:	\$79,998.00
Add	236.90
Total	\$80,234.90

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

At this time Mr. Wilson discussed the refunding of previously issued debt.

The taxpayers will benefit from lower interest to service our debt. This is an ideal time to refinance, according to Treasurer Wilson. We will save approximately \$209,600 in interest by doing this. This is money taxpayers will end up not paying. We will have additional savings of several thousand dollars, if we act as our own paying agent.

It was moved by Mrs. Torok and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #50-2015

5. Recommendation to Approve a Resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount not to exceed \$4,900,000 for the purpose of refunding all or a portion of the Kirtland Local School District's outstanding General Obligation (Unlimited Tax) School Improvement Bonds, Series 2006 and General Obligation (Unlimited Tax) School Improvement Bonds, Series 2007, and paying costs of issuance thereof; authorizing the execution of various documents required in connection with said bond issuance; and authorizing and approving related matters.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

SUPERINTENDENT RECOMMENDATIONS

Mr. Barrett explained that the vendor list pertains to companies and agencies we use to service students related to resources we are not able to offer internally.

It was moved by Mrs. Torok and seconded by Mr. Solnosky that the following resolution be adopted:

Resolution #51-2015

1. Special Education Vendor List for 2015-2016:

VENDOR	2015-2016 School Year	Possible Future Use	Unit Cost
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Crossroads (consulting services)	1 student	Yes	\$80.00 per hr. approx. \$3,500.00 per yr.
Geauga County ESC-student exited 9/3/2015	1 student	Yes	Aprox. \$2,000.00 until 9/3/2015
KidsLink	1 student	Yes	\$ 72,000.00 per year (\$6,000.00 per mth.)
Exceptional Kids Therapy Services (EKTS)	Approximately 9 students (varies)	Yes	\$67.00 per hr. approx. \$2,000.00
Lake County Educational Service Center (Lake Academy/Kennedy School)	2 students attending (2 slots)	Yes	\$31,000.00 per yr.
			Special Education Students-\$13,000.00 + \$5,000.00(SpEd student)=\$18,000.00/yr.
			Non-Special Education Students-\$13,000.00/yr.
Lake County Educational Service Center-Vision Specialist	Mary Davidson	YES	approx. \$2,000.00
Lake County Educational Service Center-LEAD Program	1 student	YES	approx. \$31,000.00 Tuition
			Speech Therapy Service-approx. \$4,000.00/yr.
Mentor Cardinal Autism Resource and Education School	2 students	Yes	\$60,250.00 per student per yr. (\$120,500.00)
Mentor Cardinal Autism Resource and Education School-Educational Aide	1 student	Yes	\$257.80 per day (\$46,404.00 yr.)
Re-Education Services, Inc.-ASPIRE	2 students	Yes	Day Treatment-\$59,760.00 per year plus Therapies \$7,920.00 (Total=\$67,680.00/ yr.)
ABA Outreach Services-Consulting	1 student	YES	\$95.00 per hr. (5 hrs. per mth.)-@\$5,000.00/yr.
Cuyahoga East Vocational Education Consortium (CEVEC)-Mayfield Schools	1 student	YES	approx. \$25,000.00/yr.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

It was moved by Ms. Solnosky and seconded by Mrs. Torok that the following resolution be adopted:

Resolution #52-2015

2. Recommendation to Approve Agreement with Timothy O'Keefe – Tuition Billing for the 2015-2016 School Year

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Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

Regarding the first reading of board policies, Mr. Barrett explained the necessity of having priorities set for the use of school facilities and specificity about the fees we charge.

It was moved by Ms. Solnosky and seconded by Mr. Cosgrove that the following resolution be adopted:

Resolution #53-2015

3. Recommendation to Approve the Following Policy:

Policy#		TITLE
5336	Revised	Care of Students with Diabetes
7540.03	Revised	Student Education Technology Acceptable Use and Safety
7540.04	Revised	Staff Education Technology Acceptable Use and Safety
7510	Revised	Use of District Premises

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

PUBLIC COMMENTS

Mrs. Green pointed out that the PTA will sponsor a Meet the Candidates night on October 21st at 7 p.m. in the LGI/Choir Room at KHS. All are invited to attend.

Mrs. Torok moved, seconded by Mr. Solnosky that the board enters in to executive session at 9:18 p.m. to conduct the annual evaluation of the Superintendent

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

The Board returned from executive session at 9:36 p.m.

It was moved by Mr. Cosgrove and seconded by Mr. Solnosky that the following resolution be adopted:

Resolution #54-2015

Recommendation based upon the annual performance evaluation and in accordance with section six (6) of the employment agreement of the Superintendent, the Board had determined that the Superintendent's 2014-2015 performance rating was "Accomplished", and that the Treasurer is directed to process the performance pay bonus and adjust the 2015-2016 base salary as specified in section six (6).

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, Mrs. Torok

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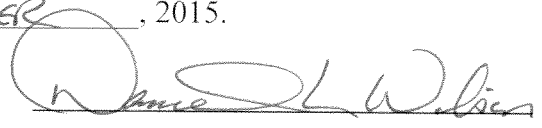
There being no further business before the board it was moved by Mr. Cosgrove and seconded by Mrs. Torok that the meeting be adjourned at 9:38 p.m.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 26 Day of OCTOBER, 2015.



President



Treasurer