

**Kirtland Board of Education  
Regular Meeting  
January 27, 2015**

The Regular Meeting of the Kirtland Board of Education was held at the Middle School Cafeteria on January 27, 2015. Mr. Meyer called the meeting to order at 7:02 p.m., with the following members answering the roll: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok. Superintendent Steve Barrett was also in attendance. Treasurer Steve Vasek was absent.

Mr. Cosgrove arrived at 7:07 p.m.

It was moved by Mrs. Torok and seconded by Mr. Stepanovic that the following resolution be adopted

Resolution #4-2015

Appoint Treasurer pro tempore:

Upon motion of Mrs. Torok and second by Mr. Stepanovic:

WHEREAS, The Board of Education has been notified that the Treasurer is unable to attend this Board of Education meeting; and

WHEREAS, in accordance with 3313.23 of the Ohio Revised Code the board members present shall choose one of their number to serve as Treasurer pro tempore;

NOW THEREFORE BE IT RESOLVED that the Board of Education appoints Mr. Solnosky to serve as Treasurer pro tempore for the meeting held on January 27, 2015.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

PRESENTATIONS AND RECOGNITION –

Dr. Campbell introduced Samantha Achauer, who was involved in a Cleveland Clinic paid summer internship last year. This is the second year in a row she was selected to do medical research for nine weeks at the downtown campus. She was charged with considering the accuracy of results of tests for fetal lung development, the results of which are used to determine which tests are most financially prudent, considering the accuracy. Ms. Achauer, when questioned by Board Members, indicated that she feels her high school biology and chemistry labs were most meaningful in acquainting her with the work she was doing, and she would like to see lab work expanded in the KHS curriculum.

Dr. Campbell said that many Kirtland students took the PSAT National Merit Scholarship test in the fall. We are blessed to have had a record year, with 7 National Merit Scholars. We had 4 students achieve the 98 percentile. Dr. Campbell presented certificates of achievement to these accomplished students.

SUPERINTENDENT'S REPORT

Mr. Barrett thanked the community for their support of the Wednesday late start program. Implementing this in the second half of the school year was not easy, but it enables us to do Google Apps for Education that the teachers are embracing. The extra hour is just enough time for solid professional development, yet not overwhelming. Over the course of a full year, our teachers will have 40 hours of professional development.

He thanked teacher Ed Bradac, who has been working with teachers department by department on Schoology training. He has shown teachers how to upload documents and files to Google docs. Teachers have been given laptops funded by the Straight A grant ahead of students, so that they can be ready to incorporate the devices in to their lesson plans.

The Wickliffe shared service for curriculum is going well, and our teachers have been working with Wickliffe teachers to do formative assessments.

Mr. Barrett attended a meeting in Columbus today, which included a number of districts involved with Innovation Lab Network. There are a total of 10 STEM schools and 25 regular districts participating at the outset. They met today to talk about what kind of assessments make sense. They must devise ways to make qualitative assessments quantitative. They will be investigating this issue with principals and teachers and looking at how the K-8 portfolios will be helpful.

#### STUDENT LEARNING AND ACHIEVEMENT COMMITTEE

Mr. Stepanovic reported that the group met last Thursday with the 3 building principals and Lisa Lutz. They spent time discussing goals and focused on certain common themes. The importance of being a change agent and establishing a common vision was discussed. Our three principals are working together to make seamless connections. We want to implement a multidimensional approach to teaching, so that students move forward when we're sure they've learned the material they're expected to know. We also want to engage kids to take ownership of their own learning. Our teachers and administrators are focusing on establishing a positive culture for learning using PBIS (Positive Behavior Intervention Support) and recognizing students for good deeds. We are always striving to enhance communication. Finally student safety is paramount, and we are working to implement an awareness of ALICE procedures.

In the next meeting they will address ways that special needs students will benefit from our partnership with Innovative Lab Network. There will also be an update by Steve Barrett on the Straight A Grant realization.

#### FINANCE COMMITTEE

Mr. Solnosky reported that the committee met on January 23<sup>rd</sup>. Mr. Vasek presented an updated version of the 5 year forecast. They looked at the annual deficits we're facing the beginning in the 2015-2016 school year and talked about ways to contain costs. Related to healthcare they discussed an RFP process and possibly looking outside of our Consortium for options. A representative from Gallagher will be at the next meeting.

There were significant differences in real estate taxes from year to year on the forecast, and Mr. Vasek will review those figures.

Ed Bradac presented information on the spending of the Straight A Grant in great detail. Vendors have been selected to begin doing some of the work. Mr. Bradac has been working with teachers individually on classroom concepts, and he has precisely budgeted for all of the furniture needed. Wireless options were discussed, as well, as this will be a significant concern as we move forward. Josh Nau addressed the committee to give a report on his first few weeks as Interim Director of Buildings and Grounds. He explained his process of examining the 5 year forecast and noted he was including his custodial staff in discussions, as they are the folks who will encounter issues first-hand. He received a laundry list from custodians of improvements that are needed and will weigh each item in light of financial developments and manpower needs.

Food Service continues to be an economic challenge, and though Mr. Ule's expertise has been a great help, we will probably continue to explore options, as there is no real improvement in participation or financial performance.

It was moved by Mr. Stepanovic and seconded by Mr. Cosgrove that the following resolution be adopted

Resolution #5-2015

Recommendation to Approve Consent Agenda:

A. Minutes of Prior Meetings

December 16, 2014 - Regular

January 12, 2015 - Special

B. Superintendent Recommendations:

1. Approval of Contracts:

Cheryl Coleman	KES spec ed aide	\$12.37/hour	LCESC employee
Michon Haymer	Sub: food service, bldg. secretary, pupil aide	Per OAPSE Contract	Effective 1-6-15
Tonya White	Classified sub: food service, bldg. secretary, pupil aide	Per OAPSE Contract	Effective 1-6-15
Carolyn Brazis	Classified sub: food service, bldg. secretary, pupil aide	Per OAPSE Contract	Effective 1-6-15
Anna Kutscher	Classified sub: food service, bldg. secretary, pupil aide	Per OAPSE Contract	Effective 1-6-15
Anna Kutscher	Latchkey Supervisor	Per OAPSE Contract	Effective 1-8-15
Sandy Martz	8 <sup>th</sup> Grade trip Chaperone	Per KEA Contract	Effective 1-20-15
James Grinstead	JV Boys Baseball Coach	Per KEA Contract	Effective 1-20-15

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

REPORT ON THE STRAIGHT A GRANT – MR. BARRETT

Mr. Barrett said that Ed Bradac has been diligent about putting together extremely detailed design plans as well as budgets. He has worked closely with the architect, and was able to give an aerial view of what we plan to do. The designs weave very nicely with the discussions with Innovative Lab Network, because personalized learning allows for the merging of content and skills. We are trying to create adept thinkers at a higher level. Flexible furniture will help allow teachers to model and demonstrate concepts, then move around the room to see whether kids are “getting it” or not. It also lends itself to our desire for a workshop in math to morph into a workshop in writing, etc. Architect Glen Ramage indicated it would be a big challenge to get everything done by June with minimal inconvenience, but it can be done if we get moving right away. The furnishings

will be the star of the show, and the rooms will be painted and carpeted to provide the blank canvas for featuring the furnishings that are inviting and conducive to learning.

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In the cafeteria, lighting will be added and a ceiling. The classrooms will be painted at a cost of about \$20,000, and we have received state contract pricing on painting and carpeting. They are sending very detailed requests for quotes, and asking for commitments about start and finish times, insurance information, BWC coverage, etc.

February 13<sup>th</sup> will conclude the receipt of bids, and we would like to begin work on February 23<sup>rd</sup>. Mr. Cosgrove questioned how much more it would cost if we have a general contractor and do everything over the summer. He said that he was under the impression that we had all summer to do the work and only had to encumber funds by June 30<sup>th</sup>. Mr. Barrett said that he has not received definitive word from the finance experts and would seek further guidance. He said that he would like to get started as quickly as possible, so that before the end of the school year we can begin to gauge the effectiveness of use in an actual classroom learning setting, and so that students can get used to the new and interactive study this will provide. He was disappointed that the Board was reluctant to approve the initial expenditures. Mr. Ramage pointed out that if we do this over the summer, we might need to pay a construction manager as much as 10-15%, which we could better, spend on additional capital improvements and furnishings.

It was moved by Mr. Cosgrove and seconded by Mrs. Torok that the following resolution be adopted

Resolution #6-2015

1. Recommendation to allow the Board President and Chair of the Finance Committee to authorize requested Straight A Grant expenditures upon the recommendation of the Superintendent.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

Mr. Stepanovic made a motion to adjourn to executive session, to discuss personnel matters, related to: appointment/and or employment and Mrs. Torok seconded the motion.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, And Mrs. Torok.

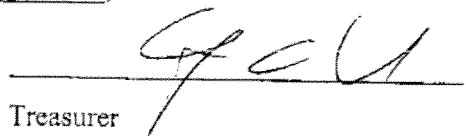
The Board returned from executive session at 8:39 p.m. There being no further business before the board it was moved by Mr. Stepanovic and seconded by Mrs. Torok that the meeting be adjourned at 8:40 p.m.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 4<sup>th</sup> Day of March, 2015.

  
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President

  
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Treasurer