

**Kirtland Board of Education**  
**SLA January 22,2018 @7:30am**

Attendance: Bill Wade, Dr. Lynn Campbell, Scott Amstutz, Chad VanArnhem, Becky Malinas, Tim Cosgrove, Shannon Green, Kathryn Talty, Jeannette Blankenship. Notes prepared: Shannon & Becky. Meeting began @7:35am.

**AGENDA ITEMS**

1. Meeting minutes (Approved Kathryn Talty, Tim Cosgrove)
2. Semi Annual Bullying Report
3. Meeting dates
4. Public comments

**BULLYING REPORT:**

**Kirtland Local Schools Policy 5517.01:** *At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District website. The list shall be limited to the number of verified acts of harassment, intimidation and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events. Allegations of criminal misconduct and suspected child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies.*

- **Number of Bullying incidents over the past few years:**
  - **KES:** 2015-2016=3, 2016-2017=3, 2017-2018=2
  - **KMS:** 2015-2016=1, 2016-2017=1, 2017-2018=0
  - **KHS:** 2015-2016=2, 2016-2017=3, 2017-2018=4
- Dr. Campbell reported the definition of a bully. **Bully:** One that commits repeated acts or behaves towards another student in a way that creates an unhealthy environment for the student being bullied. **Types of bullying:** relational, verbal, physical & cyber.
- Dr. Campbell discussed how KHS students go about reporting: some students have safe adult/teacher @ school to talk to, guidance department, school nurse, office and can report anonymously on-line through KLS webpage. If student first goes to teacher/nurse/etc., the school's policy is that the teacher/nurse/etc. has to report the incident.
- Repeated acts towards another student/staff member. Harassment/intimidation that continues.
- This changes the student's behavior that is bullied.
- Meetings with the aggressor and the victim with principal or counselor that are separate meetings. Parents of both students are always contacted.
- The information on number of students that are bullied/disciplined are reported on our website. Letters are recorded and kept in student's file.
- Pervasive enough to affect a student, this affect can differ student to student
  - Ex. not eating, not coming to school, not completing school work, withdrawn, etc.
- Procedures on follow up with students: Counselor-check-ins or counseling is based on student need. KMS-once a week for three weeks. Crossroads has also been involved with our students depending on severity or need.
- Evidence can be difficult at times to collect or prove.
- Public School works-every staff member takes a course on bullying.
- Student names are not given to parents of the other student due to FERPA.
- Officer AI will get involved if the acts are possibly criminal. Even if the act is criminal, the School District can be involved and take disciplinary action.
- **Character Education:**
  - **KMS:** meets with the students twice a year, at the beginning and in the middle of the year. Teachers deliver bullying presentations quarterly. Scott meets with the students-typically in a presentation.

- “See something, say something”, Hornet Pride, etc. Mr. Bell monitors students and reaches out to parents.
- Bully Prevention, Hornet Bucks.
- No cell phones in school this year, this is new and has worked out great.
- Staff meet as Teams-during common planning (6/7/8th) they can work together to discuss any concerns. Teams will meet with teachers of bullied child and come up with a plan.
- **KES:** Responsive Classroom for the social-emotional piece, this occurs every day in grades K-2. Grades 4 and 5 involves a lot of social thinking and groups.
- Responsive classroom is an evidenced-based approach to education that focuses on the strong relationship between academic success and social-emotional learning (SEL). The RC approach empowers educators to create safe, joyful, and engaging learning communities where all students have sense of belonging and feel significant.
  - PBIS (Positive Behavior Intervention Support) is also used, school goes through each letter and do activities under Hornet Pride. Posters are in the hallways. Practice HORNET (Hard working, Open Minded, Respectful, Noble, Engaged & Trustworthy) way.
  - Lunch-Make a Friend Friday-during lunches to help students get to know other students. Six times per year.
  - PBIS Team meets every six weeks. See handout from Chad, each grade practices different bullying protocol.
  - No Cell Phones in class.
- All three principals and all three guidance counselors do discuss student concerns at the beginning of the year as students are transitioning into the next school.
- Students that have special needs-behaviors that are a result of their disability have Functional Behavior Assessments and Behavior Intervention Plans to provide support and interventions for behaviors.

#### **MEETING DATES/TIME:**

**Meeting Times:** Upcoming meetings will begin at 8:00 a.m. May 8 meeting is changed to May 7, 2018 due election day/voting day and we have the levy on the ballot.

**List of meeting dates for 2018:** Jan. 22, 2018(Monday); Feb. 13, 2018(Tuesday) March 13, 2018 (Tuesday); April 9 (Monday); May 8 (Election Day) needs to be changed to Monday, May 7th, 2018; June 12 (Tuesday); July 9 (Monday); Aug. 14 (Tuesday); Sept. 11 (Tuesday); Oct. 9 (Tuesday); Nov. 13 (Tuesday); Dec. 4 (Tuesday).

**\*All future SLA meetings have been changed to 8 am**

#### **PUBLIC COMMENTS/QUESTIONS:**

*“How do handle what comes for next SLA meeting?”-Kathryn Talty*

*BW: Shannon & I will discuss an agenda for topics for upcoming meetings. The next SLA meeting will focus on Math, 3rd grade reading guarantee, One School, One Book @ KES, Project Lead the Way*

*Kathryn: Future: Tech session for teachers esp. in LGI room. Don't use DropBox in district because of viruses (use Google). Board members. Also wants to discuss Science Fairs/Projects @ other schools how beneficial it is(Kathryn).*

*Tim Cosgrove: Future “how are we using technology in classroom to teach? Would like an update maybe another meeting in observation room.”*

*Kathryn: “Lenova laptops want to reevaluate @ least for KHS, Lenova horrible for Photoshop, higher grades Apple?” BW explained how the decision to use Lenova came to be. Also Mr. Cosimi's room & other designated classrooms have specific PC's designated for specialized use to help with products that need photoshop and other specialized programs. We will discuss technology at future SLA meeting.*

**Next OPEN Session:** Monday, Jan. 29th, 2018 6:30-8:00pm. Hornet Hall @ KES. “Social-Emotional Challenges of Learning and Attention Issues: Learned Helplessness and a Growth Mindset

March: Mental Health presented by Crossroads

New Programs/ Classes: Curriculum council (select teachers/team) work on classes/course offerings we would like to see at Kirtland. Follow system of curriculum council. Curriculum council looks at scheduling, finances & benefit of new classes/course offering, they eventually comes to SLA & SLA eventually approves it. Currently curriculum council is reviewing new math programs. Curriculum council work with BLT's. Curriculum council meets every other month. BLT's (Building Leadership Team) meet once a month.

8:53 am meeting adjourned.