

Kirtland BOE

SLA Meeting 6/21/2019

21 June 2019 / Start time: 11:00 AM / End time: 12:58 /KHS Library

ATTENDEES

Scott Amstutz, Tim Cosgrove (via phone), Shannon Green (notes), David Leone, Tom Meyer, Kathryn Talty, Chad VanArnhem, Bill Wade

AGENDA ITEMS

1. Meeting minutes. Approved for May 14th mtg 1.) Kathryn 2.) Shannon
2. Private Tutoring
3. Strategic Plan Review
4. Annual Bullying Report
5. Public Comments and Questions
6. Adjourn

Private Tutoring

Private Tutoring Policy 3113 was discussed (*it reads as is below*)

Book

Policy Manual

Section

3000 Professional Staff

Title

CONFLICT OF INTEREST - PRIVATE PRACTICE

Code

po3113

Status

Active Adopted December 12, 2011

3113 - CONFLICT OF INTEREST - PRIVATE PRACTICE A. The proper performance of school business is dependent upon the maintenance of unquestionably high standards of honesty, integrity, impartiality, and professional conduct by Board of Education's employees. Further, such characteristics are essential to the Board's commitment to earn and keep the public's confidence in the School District. For these reasons, the Board adopts the following guidelines to assure that conflicts of interest do not occur. These guidelines are not intended to be all inclusive, nor to substitute for good judgment on the part of all employees.

1. No employee shall engage in or have a financial interest directly or indirectly, in any activity that conflicts or

raises a reasonable question of conflict with his/her duties and responsibilities in the school system.

2. Employees shall not engage in business, private practice of their profession, the rendering of services, or the

sale of goods of any type where advantage is taken of any professional relationship they may have with any student, client, or parents of such students or clients in the course of their employment with the School District.

Included, by way of illustration rather than limitation are the following :

a. the provision of any private lessons or services for a fee

b. the use, sale, or improper divulging of any privileged information about a student or client gained in the

course of the employee's employment or through his/her access to School District records

c. the referral of any student or client for lessons or services to any private business or professional

practitioner if there is any expectation of reciprocal referrals, sharing of fees, or other remuneration for such referrals

d. the requirement of students or clients to purchase any private goods or services provided by an

employee or any business or professional practitioner with whom any employee has a financial relationship, as a condition of receiving any grades, credits, promotions, approvals, or recommendations.

3. Employees shall not make use of materials, equipment, or facilities of the School District in private practice.

Examples would be the use of facilities before, during, or after regular business hours for service to private practice clients, or the checking out of items from an instructional materials center for private practice.

B. Exceptions to this policy shall be approved by the Superintendent before entering into any private relationship. © Neola 2005

Bill Wade Recommends:

- ★ Loosen the restrictions if teacher hasn't had potential student within school year, can potentially then tutor.
- ★ Tutoring cannot take place on school premises.
- ★ Parents: should sign a no solicitation by teacher form and recommendation form
- ★ Teachers: Sign off that they did not solicit potential students to be tutored

Other comments:

- If T's have previously had student shouldn't tutor them again
- Question Tom Meyer: " What is there about tutoring a former student that raises a reasonable concern? Conflict?"
- Would it be possible to have a summer school type program for Kirtland (Kathryn Talty)? Could focus on MATH & ENGLISH. Since Kirtland is small maybe we could partner with a neighboring district that already has a summer school program like Mentor? W-E?
- Could we get S's to such as NHS to tutor other S's for hours during the summer?
- CHAMPS (KES K-4 tutoring program) enrollment has gone down, only 20 S's this summer

Bill Wade will follow up with recommendation, BW will also send out an email to other schools to see what their tutoring policies are, will gather info to help us form & possible revise our policy.

Strategic Plan Review (handouts)

KES, KMS & KHS provided reports on Strategic Plan accomplishments in each building. Areas of focus include: Personalized Learning; Safety & Security; Finances & Engaged Community. Reports will be posted on kirtlandlocalschools.org website

KES Strategic Plan Accomplishments

<https://docs.google.com/document/d/1KWJnFor7sSvVjZINW-VZHonomSuHjsw9-lg12XjpV6g/edit?usp=sharing>

KMS/KHS Strategic Plan Accomplishments (see website)

Annual Bullying Reports

Bullying and Other Forms of Aggressive Behavior

Kirtland Local Schools Policy 5517.01

At least semi-annually, the Superintendent shall provide to the President of the Board a written summary of all reported incidents and post the summary on the District website. The list shall be limited to the number of verified acts of harassment, intimidation and/or bullying, whether in the classroom, on school property, to and from school, or at school-sponsored events. Allegations of criminal misconduct and suspect child abuse will be reported to the appropriate law enforcement agency and/or to Child Protective Services in accordance with statute. District personnel shall cooperate with investigations by such agencies. (Kirtland Local Schools website)

Kirtland Local Schools Bullying Incident Reports Confirmed Incidents for 2018-2019

School	1st Semester	2nd Semester	Total
KES	0	0	0
KMS	1	0	1
KHS	1	0	1

Public Comments and Questions

Kindergarten current number at 71 students, an additional S set to come in to equal 72. Going to post K teacher position soon. KES will also post 5th grade position as Mrs. Reilly will not be back for next year.