

**Kirtland Board of Education  
Organizational Meeting  
January 12, 2009**

The Organizational Meeting of the Kirtland Board of Education was held at the Kirtland Administrative Building on January 12, 2009. Mr. Skeggs called the meeting to order at 7:00 p.m., with the following members answering the roll: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs and Mrs. Sohngen. Dr. Lipinski attended the meeting.

Also in attendance: Lorraine O'Brien, Edward Bradac, Heidi Grunenberg, Leslie Skinner.

Resolution #1-2009

It was moved by Mr. Skeggs to nominate Robert Schenosky President of the Board of Education for 2009.

It was moved by Mr. Bodmer and seconded by Mr. Balazs that the nominations for president of the board be closed.

Roll Call for Mr. Schenosky as Board President: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen. Abstain: Mr. Schenosky.

Resolution #1A-2008

It was moved by Mr. Schenosky to nominate Mr. Balazs Vice President of the Board of Education.

It was moved by Mr. Skeggs and seconded by Mrs. Sohngen that the nominations be closed.

Roll Call for Mr. Balazs as Board Vice-President: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

Ms. Herrmann administered the oath of office to Mr. Schenosky as president and Mr. Balazs as vice-president.

It was moved by Mr. Balazs and seconded by Mr. Skeggs that the following resolution be adopted:

Resolution #1B-2009

- A. Resolution to Establish Regular Business Meeting Dates for 2009: on the 3<sup>rd</sup> Monday of Each Month, Board of Education Office, 7:00PM:

January 12, 2009 (Organizational & Regular)  
February 23, 2009  
March 30, 2009  
April 27, 2009  
May 18, 2009  
June 29, 2009  
July 20, 2009  
August 24, 2009  
September 28, 2009  
October 26, 2009  
November 23, 2009  
December 14, 2009

- B. Resolution Authorizing Payment to Board Members for Regular and Special Meetings in 2009-Maximum of 24 Meetings to be Paid: \$80 per meeting, total pay per Board member, \$1,920.00 per year

- C. Resolution Authorizing Treasurer to Invest Funds:

WHEREAS, the Kirtland Local Board of Education, during the calendar year will receive funds periodically for the current expenses and other expenditures of said school district, and

WHEREAS, funds that are not to be expended immediately shall be invested as interim funds,

THEREFORE BE IT RESOLVED, that the Board of Education of the Kirtland Local School District does hereby direct the Treasurer to invest interim funds during the calendar year 2009.

- D. Resolution Authorizing Superintendent to Obligate Board for Purchase of Supplies:

WHEREAS R.C. 3313.20 provides that a School Board may designate the person to obligate the Board for the purchase of supplies and services,

THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education hereby authorizes its Superintendent, to obligate this Board for the purchase of supplies as he may deem necessary for the operation of the schools with the provision that:

- 1a. All expenditures must be within the limits provided for in the annual Appropriation Resolution.
- 2a. He may not contract for teachers' services nor buy and sell real estate, nor any other action not provided for by law.
- 3a. That his signature must appear on all purchase orders showing his approval of the amount of purchase.
- 4a. That the Treasurer's Certificate of the availability of funds shall also appear on purchase orders as required by R.C. 5705.41(D). It is intended that this resolution shall stand as if part of the Temporary and Permanent Appropriation Resolutions passed by this Board.

E. Resolution Dispensing with Separate Resolution to Pay Invoices:

WHEREAS, R. C. 3313.18 provides that a School Board that has by a majority vote of its' members adopted a Temporary or Permanent Appropriation Resolution, may by general resolution dispense with the adoption of resolutions authorizing purchase of certain property and payment of certain claims,

THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education, having on June 27, 2008, by a majority vote of its Members adopted an Appropriation Resolution, wishes thereafter to dispense with the adoption of separate resolutions authorizing expenditure of funds that come within the provisions of the Temporary and Permanent Appropriations Resolutions. It will, therefore, not be necessary for the Treasurer to submit a list of invoices for the approval at the monthly Board Meeting; he/she may instead immediately issue warrants for the payment of claims provided that they are covered by purchase orders signed by the Superintendent authorizing the amount to be expended, and bear his/her own certification of availability of funds.

- F. Resolution to Authorize the Superintendent to Make Determinations on Equipment to be Removed from the District's Inventory:

Authorizing the Superintendent to make determinations on obsolete/or non-operating equipment for removal from the district's inventory. A current record of said equipment shall be kept in the Superintendent's and Treasurer's office and made available for audit.

- G. Resolution Authorizing the Superintendent/Treasurer to Utilize Legal Counsel as Appropriate:

BE IT RESOLVED, by the Board of Education of the Kirtland Local School District that the Superintendent and Treasurer are authorized to utilize legal counsel on behalf of the district regarding various areas of concern.

- H. Resolution Authorizing the Superintendent/Treasurer to Expend Funds for Necessary Meetings, Supplies, Food, and Awards:

BE IT RESOLVED, by the Board of Education of the Kirtland Local School District, that the Superintendent and Treasurer are authorized to expend district money in recognition of students, staff and community members.

BE IT FURTHER RESOLVED that the Superintendent and Treasurer are also authorized to spend district funds on refreshments and meals for its offices, guests and employees of the district at appropriate meetings.

- I. Resolution Authorizing the Superintendent to Employ Personnel in Emergency Situations, Thereafter Subsequent to Board Approval

- J. Resolution to Authorize Purchase of Liability Insurance for Superintendent, Treasurer and Board Members:

WHEREAS, ORC 2744.08 provides that a political subdivision may procure insurance against its and its employee's potential tort liability under ORC Chapter 2744;

NOW THEREFORE BE IT RESOLVED that the Board authorizes the purchase of liability insurance on behalf of the Superintendent, Treasurer and Board Members.

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen

There being no further business before the board it was moved by Mrs. Sohngen and seconded by Mr. Schenosky that the meeting be adjourned at 7:10 p.m.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this \_\_\_\_\_ Day of \_\_\_\_\_, 2009.

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President

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Treasurer