

Kirtland Board of Education

Regular Meeting

August 24, 2009

The Regular Meeting of the Kirtland Board of Education was held at the Kirtland Administrative Building on August 24, 2009. Mr. Schenosky called the meeting to order at 7:01 p.m., with the following members answering the roll: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs and Mrs. Sohngen. Dr. Lipinski attended the meeting.

Also in attendance: Lorraine O'Brien, Susan Timko, Tim Kehres, Jeanette Blankenship, Jen Schneider, Linda Williams, Jackie Meyer, Lydia Skiljan, and Kris Schenosky.

Dr. Lipinski gave an update on the progress of construction projects. He said in the elementary school the new main office, clinic, and teacher's lounge are almost complete. He said the library is completed awaiting furniture, and the art room is awaiting cabinetry. Dr. Lipinski said the new music room will be moved to the former library and work on it will start once the library moves.

Dr. Lipinski said he concrete steps outside the middle school basement are completed and handrails will be installed. He said the new front doors were installed at the high school and an old trophy case will be removed and a new one is scheduled to be installed. Dr. Lipinski said fencing still needs to be installed on the patio outside the high school cafeteria and roof replacements are almost completed. He said an engineering firm is looking at ventilation options for the middle school office.

Mrs. Sohngen said she heard there was damage to the elementary art room and Dr. Lipinski said that the roof over that area was under construction and there was a leak during a rainstorm. Mr. Bodmer said he talked with the art teacher about the leak and told her to compile a list of items that were damaged.

Mr. Bodmer said there is some tile coming up in the hallway leading to the new band room. He said it is being temporarily fixed and new tile is on order. Mr. Bodmer said he talked to the district construction manager at Heery International about the problem.

Dr. Lipinski said he would like to recognize the district's custodians and groundskeeper for all the work they have done in getting the campus ready for the new school year. He also announced that the district has been again rated an Excellent School District by the Ohio Department of Education. Dr. Lipinski said the district has received that rating for seven consecutive years.

Dr. Lipinski introduced Dr. Linda Williams, superintendent of the Lake County Educational Service Center, from which the district purchases services. Dr. Williams congratulated the district for receiving the excellent rating and making value added.

Dr. Williams said her board of education has asked her to visit all the school districts under the county's jurisdiction. She said the county appreciates the partnership it has with school districts as we all work to help children. Dr. Williams said the county provides personnel, and professional development to district staff and also operates the Porter Science Center which was visited by 31,000 students last school year. She said the county also started a vocational program for high school students with disabilities and 65 were enrolled in the program last year. Dr. Williams said the ESC works to facilitate a consolidation of resources and services for students throughout the county.

Dr. Williams said Governor Strickland has started P-16 initiative, preschool through 4 years of college, which the ESC is working to develop locally. She said it is a community engagement project discussing how to help children succeed. Dr. Williams said studies show that many children enter college needing remediation and businesses are concerned with the work ethics of new employees. She said she is making presentations throughout the county and looking to involve business people in the process.

Dr. Williams also explained the Lake ESC was selected to be the fiscal agent of the Lake and Geauga State Support Team which replaced the East Shore Special Education Regional Center that provides services and support to children with disabilities.

It was moved by Mr. Bodmer and seconded by Mr. Skeggs that the following resolution be adopted:

Resolution #34-2009

- A. Recommendation to Approve Minute Transcripts for:
Special Meeting of June 29, 2009
Special Meeting of July 10, 2009
- B. Recommendation to Approve Financial Statements for:
July 2009

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

Mr. Bodmer said he would like to get community groups to collect funds to help families offset their student fees. He said while students on the free lunch program can have their students fees waived, many families that receive the reduced price on lunch have just as much hardship. Mr. Bodmer said he would be contacting the local service organizations.

It was moved by Mr. Balazs and seconded by Mrs. Sohngen that the following resolution be adopted:

Resolution #35-2009

- A. Recommendation to Establish 2009-2010 tuition for all
day-every day kindergarten at \$1,795 per student

- B. Recommendation Authorizing the Treasurer to pay the annual dues for membership in the Alliance for Adequate School Funding, \$3,500.00

Ms. Herrmann said the recently approved state budget allows districts to continue to charge tuition for every day kindergarten but it must be frozen at the tuition rate charged in 2009. Dr. Lipinski said the district has to pay the increase in salaries and benefits. He said the Alliance is a lobbying group that works for district such as Kirtland with high property values. He said the Alliance fights to hold schools harmless from state budget cuts and the efforts of the group has saved the district more than the \$3,500 in annual dues.

Ms. Herrmann said that from what she has read in the state budget the district will have to have part-time kindergarten still available in the coming years. Mrs. Sohngen asked what would happen if only 5 parents wanted part-time kindergarten. Dr. Lipinski said districts can seek waivers for full-time kindergarten if they do not have enough classrooms but he will check to see if a waiver is available for part-time classes.

Roll Call: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

It was moved by Mr. Bodmer and seconded by Mr. Schenosky that the following resolution be adopted:

Resolution #36-2009

- A. Recommendation to Approve the Following Supplement Contracts for 2009-2010:

Laureen Melfi	Academic Challenge	\$ 868.48
Cliff Novak	Art Club Advisor	\$1,038.40
Suzanna Adkins	Band Camp Assistant	\$ 921.34
Linn Smith Bowen	KHS Drama	\$3,051.01
Suzanna Adkins	Flag Corps Advisor	\$2,794.24
Tiger LaVerde	Football Camp	\$ 600.00
Heather Klemens	French Club Advisor	\$1,038.40
Vickie Mitchell	Japanese Club Advisor	\$1,038.40
Marty Witczak	Jazz Band Director	\$1,038.40
Greg Cosimi	JV Golf	\$2,832.00
Kimberly Perry	Key Club Advisor	\$ 811.84
Martin Witczak	Marching Band Director	\$5,494.08
Cliff Novak	Media Club	\$1,416.00
Meriah Duncan	KHS National Honor Society Co-Advisor	\$ 566.40
Vickie Mitchell	KHS National Honor Society Co-Advisor	\$ 849.60
Suzanna Adkins	Student Council Advisor	\$1,246.08
Cliff Novak	Washington Close-Up Advisor	\$ 755.20

Mary Cosimi	District Webmaster	\$1,680.32
Greg Cosimi	Assistant District Webmaster	\$ 811.84
Meriah Duncan	KHS Yearbook Advisor	\$1,132.80
Greg Bell	9 th Grade Advisor	\$1,038.40
Jim Pilewski	10 th Grade Advisor	\$1,038.40
Kim Perry	11 th Grade Advisor	\$1,302.72
Suzanna Adkins	12 th Grade Co-Advisor	\$ 566.85
Kim Perry	Dual Grant Program Advisor 08/09	\$1,000.00
(Paid with County Funds)		
Brynn McNicholas	Volunteer Girls Assistant Varsity Soccer	\$.00

B. Recommendation to Approve the Following Service Contracts for 2009-2010:

WHEREAS, ORC 3313.53, effective March 30, 1980, allows boards of education to employ non-certificated personnel to fill coaching positions; and

WHEREAS, these positions have been made available to our certified staff and have been advertised using normal procedures; and

WHEREAS, the superintendent has not been able to recommend certified personnel for these positions.

NOW THEREFORE, BE IT RESOLVED that the following people/persons be employed in the specified position.

Zeljko Kalic	JV Boys Soccer	\$3,942.14
Rosemary DelBalso	12th Grade Co-Advisor	\$ 595.19

C. Recommendation to Approve FMLA Leave for KES Teacher Michelle Skrbis, effective 8-28-09 (12 weeks)

D. Recommendation to Approve Resignations of Michelle Cefaratti, KMS Pupil/Support Aide, KHS Cafeteria, effective 8-11-09

E. Recommendation to Approve Michelle Cefaratti, Transportation Secretary, Step 1, effective 8-11-09

F. Recommendation to Approve William Gooding, Interim KMS Counselor 2009-2010, MA Step 5

G. Recommendation to Approve Melody Perks, .5 Interim KHS Counselor 2009-2010, MA Step 7

H. Recommendation to Approve Mary Cosimi, 2009-2010 KHS Academic Tutor/Intervention, (maximum 170 days)

- I. Recommendation to Approve Al Russ as KHS Athletic Event/Athletic Facility Supervisor for 2009-2010 (Sept. 1, 2009-June 9, 2010) \$10,300.00/year
- J. Recommendation to Approve Lisa Sutliff as EMIS Coordinator for 2009-2010, \$6,000/year
- K. Recommendation to Approve Resignation of Andrea Akins, Educational Aide at Willo-Hill Christian School, effective 8-16-09
- L. Recommendation to Let The Records Reflect that Jennifer Bradac is a Lake County ESC Occupational Therapist assigned to Kirtland for 2009-2010, \$34,400/year
- M. Recommendation to Approve William Clark, Facilities/Grounds Supervisor for 2009-2010, 120 days/\$36,000
- N. Recommendation to Approve Allison Eckerle, KHS Spanish Teacher, 2 periods, MA Step 0
- O. Recommendation to Approve Teaching Overload for KHS Teacher Kim Perry, 2009-2010, \$6,166.88
- P. Recommendation to Approve Mary LaVerde, 2009-2010 KHS Science, 2 period/5 days a week, 1 periods/2 days a week, MA Step 5
- Q. Recommendation to Approve 2009-2010 salary adjustment for Cathy Balazs, Sub Caller, \$1800.00/year
- R. Recommendation to Approve Salary Adjustments for 2009-2010:

Sandy Martz	Treasurer Secretary	\$18.40/hour
Leslie Skinner	Food Supervisor	\$45,500
Sandy Esser	Superintendent Secretary	\$45,500
(1 additional vacation day)		
- S. Recommendation to Accept the Resignation of Toni Nero, cafeteria cashier, effective 8-24-09

Mrs. Sohngen said that she has heard great things about Al Russ handling athletic supervision but she thought the district would be offering the position as a supplemental contract to teachers. Dr. Lipinski said he would like to keep the position as is for another

year as there is an issue of the time commitment for the position. Mr. Balazs said he had talked to Scott Greenlee about the issue.

Mrs. Sohngen asked if the district plans to keep that position as a part-time administrator. Dr. Lipinski said both Mr. Hliatzos and Mr. Paul would like to keep Mr. Russ's position this year as he provides assistance to both of them. Mr. Schenosky said the issue will be addressed for next year and added that Mr. Russ puts in many hours above what is expected for the position.

Mrs. O'Brien asked what hours Mr. Clark will be working. Dr. Lipinski said he will work some 8 hour days and some 4 hour days and Mr. Clark is flexible to the district's needs. Mrs. Sohngen asked what was the rate of the salary adjustments for the non-union people. Mr. Balazs said it was a 3% COLA and a 1% merit raise.

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

It was moved by Mr. Sohngen and seconded by Mr. Skeggs that the following resolution be adopted:

Resolution #37-2009

A. Recommendation to Approve LEAF Student Tracking Agreement for 2009-2010, \$2,625

B. Recommendation to Approve KMS Reading Novels, Grade 7:

<u>Title</u>	<u>Author</u>
Speak	Anderson, Laurie Halse
Forgotten Fire	Bagdasarian, Adam
Catherine, Called Birdy	Cushman, Karen
The Martian Chronicles	Bradbury, Ray
The Call of the Wild:	London, Jack
White Fang & To Build a Fire	
Adventures of Huckleberry Finn	Twain, Mark
The Secret Life of Bees	Kidd, Sue Monk
Tuesdays with Morrie	Albom, Mitch
The King of Shadows	Cooper, Susan
The Trumpeter of Krakow	Kelly, Eric P.

C. Recommendation to Approve Lunch Prices for 2009-2010:
Lunch prices will remain the same this year except for the following:

Chicken Sandwich	\$2.25
Large Drinks	\$1.50
Small Drinks (cans)	\$1.00
Poptarts	\$1.00

Breakfast Sandwich \$2.75

Dr. Lipinski said in discussing food services operations with Leslie Skinner, Mrs. Skinner expect food prices to increase this year by \$2-2,500 and personnel costs by \$6,000. He said he would like to program to be financially neutral to the general fund but is recommending the type A lunch prices remain the same.

Dr. Lipinski said he is recommending adjustments to some of the a la cart items and the program is looking at getting some more vending machines for revenue.

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

Mrs. Timko said she is troubled by her daughter's schedule as the AP and honor classes are not distributed throughout the day and are clustered together. She said it is hard for students to take all the classes if several are given at the same time and she has asked to if her daughter can get a waiver for science labs. Mrs. Timko asked what subject Mrs. LaVerde is teaching and Mrs. Sohngen said biology.

Dr. Lipinski said a difficultly small schools have is some classes can only be offered once a day as there are not enough students interested in the class to schedule two sections. He said the district did hire Mrs. LaVerde as there are sufficient students for another section of biology.

Mrs. Meyer asked what the board is doing regarding the packet of information from the Kirtland Education Council. Dr. Lipinski said he has given the packet to the new special education director and by September he thinks Mrs. Lanning will be able to give the board an update.

It was moved by Mr. Skeggs and seconded by Mr. Schenosky that the board enter executive session at 7:58 p.m. to discuss contracts and salaries. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mr. Schenosky, Mrs. Sohngen.

It was moved by Mr. Skeggs and seconded by Mr. Schenosky that the board return from executive session. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

There being no further business before the board it was moved by Mr. Skeggs and seconded by Mr. Schenosky that the meeting be adjourned at 8:15 p.m. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Schenosky, Mr. Skeggs, Mrs. Sohngen.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

August 24, 2009
Regular Meeting

Signed this _____ Day of _____, 2009.

President

Treasurer