

## **Kirtland Board of Education Special Meeting July 20, 2009**

The Special Meeting of the Kirtland Board of Education was held at the Kirtland High School LGI Room, 9150 Chillicothe Rd., Kirtland, on July 20, 2009. Mr. Balazs called the meeting to order at 7:00 p.m., with the following members answering the roll: Mr. Balazs, Mr. Bodmer, Mr. Skeggs and Mrs. Sohngen. Mr. Schenosky was absent. Dr. Lipinski attended the meeting.

Also in attendance: Jay Wolfe, Keith McCrory, Pam Perretta, Jen Schneider, Noel & Mike Bottesch, Marie Reeves, Patty VanDellen, Heidi Grunenberg, Susan Timko, Tim Kehres, Carleen & Gerald Shetler, Kat Torak, Virginia and Paul Zuberer, Clare Davis, Lori Eilerman, Jean Powell, Dee Juday, Phyllis Smith, Beth & Royal Brettrager, Barb Kelly, Shirley Kovic, Suzanna Adkins.

Mrs. Timko asked if there were any items added to the agenda. Ms. Herrmann said she added two funds to the list for the board to approve; 401-9011 Peaceful Children, and 401-9111 Willo-Hill. Mrs. Timko asked if a coach had any involvement with minors would the district know about it. Ms. Herrmann said all people hired and volunteers undergo an Ohio BCI and FBI fingerprint check.

Mrs. Timko said she was concerned about middle school athletics and that students might be cut from teams, she said all students she be coached and taught. Dr. Lipinski said the district ran an intramural activity for students who weren't on sports teams but not enough students showed up. Mrs. Timko said there was no communication to parents letting them know their children could come. Mrs. Zuberer asked that evaluations be used in determining which students are cut. Mr. Balazs said there is an ongoing effort between the athletic director and the principal to determine who to cut from sports teams.

Mrs. Shetler said she objected to Gloria Brach being brought back as curriculum director. She said she had concerns about her leadership. She said Mrs. Brach selected the 21 top students in 5<sup>th</sup> grade for recognition by looking at the 2<sup>nd</sup> grade test scores and if a student wasn't here for 2<sup>nd</sup> grade they did not get selected. Mrs. Shelter said she did not like the process the district was using to rehire Mrs. Brach.

Ms. Herrmann said that the district receives \$45,000 from the state for supervisory/administration positions that flows through the Lake County Educational Service Center. She said since the special education director is now a Kirtland employee the district has to apply the allocation on another position. Ms. Herrmann said that the special education director's position will be funded through IDEA stimulus money and Education Stabilization money will be used to pay the remainder of curriculum director's salary.

Mrs. Shetler said she opposed having Mrs. Brach come back and the district should find someone with more community support. She said her granddaughter had 3 hours of Wilson reading tutoring in the 4<sup>th</sup> grade and had only ½ hour a week in 5<sup>th</sup> grade. Dr. Lipinski said Mrs. Brach does not handle special education services, she oversees 504 plans and he did not know about the 5<sup>th</sup> grade recognition.

Mr. Shelter questioned why the transportation secretary was moved to a supervisory position and was it posted. Dr. Lipinski said that the Painesville transportation supervisor was hired by Perry Schools and Mr. Roseberry was hired as the Painesville transportation supervisor. He said Mrs. Tarasco was recommended for the position by Mr. Roseberry and was the best the district could get at that time of the summer as after July 10 school personnel need board permission to be released from their contract to take a position in another district. Dr. Lipinski said Mrs. Tarasco was given a one year contract and he will review her performance in April.

Mr. Kehres asked what Mrs. Tarasco's qualifications were and questioned whether other people in the district were qualified for the position. Dr. Lipinski said Mr. Roseberry recommended Mrs. Tarasco as she knows the computer routing software. Mr. Kehres said he objected to the rehiring of Mrs. Brach as he did not think she was the best candidate for the position. He said she botched an investigation regarding his child's 504 plan.

Mr. Christopher said he objected to Mrs. Brach's appointments as she is named in 4 complaints filed with the state and he believes the hiring should be tabled until the investigation is concluded. He asked what process the district uses to find the best professionals and said the district needs to search and find the best person.

Mrs. Boetttsch said she voluntarily took a change in assignment to move from teaching 8<sup>th</sup> grade social studies to 6<sup>th</sup> grade social studies but she thinks she is the most qualified person to teach 8<sup>th</sup> grade American History. Dr. Lipinski said the person hired to teach 8<sup>th</sup> grade social studies is on a one-year contract replacing a staff member on maternity leave. He said there is no guarantee that person will be given a contract after this year.

Mrs. Schneider questioned the appointment of the teacher to replace Liz Miller while she is on maternity leave. Mrs. Schneider said that a teacher who subs in the district and had previously filled in for a teacher on maternity leave was not hired for Mrs. Miller's position. Dr. Lipinski said Mr. Willis interviewed the candidates for the position and he recommended hiring the teacher whose name is on the agenda.

Mrs. Powell asked with Mr. Roseberry resigning who would be filling the maintenance supervisor position. Dr. Lipinski said the district is looking at several options and needed to fill the transportation position first so bus routes could be set for the new school year. He said Mrs. Tarasco will not serve a dual role as Mr. Roseberry did.

Mrs. Meyer asked if Mrs. Boetttsch volunteered to move to 6<sup>th</sup> grade. Mrs. Boetttsch said she wants to teach 8<sup>th</sup> grade but she did volunteer to move to 6<sup>th</sup> grade. Dr. Lipinski said Mrs. Boetttsch still has a full-time teaching position and person hired to teach 8<sup>th</sup> grade is

hired for just one year to replace a teacher on leave. Mrs. Juday asked if the teacher on leave comes back will Mrs. Boettsch go back to teaching 8<sup>th</sup> grade. Dr. Lipinski said Mr. Campbell determines the teacher assignments.

Mrs. Kelly asked if parents don't like the change in teachers in the middle school who they should talk to. Dr. Lipinski said they need to talk to Mr. Campbell. Mrs. Boettsch said she has taught history for 13 years and while she volunteered to move to 6<sup>th</sup> grade she had a hard time with the decision. Mrs. Davis asked if the new 8<sup>th</sup> grade teacher was certified to teach 6<sup>th</sup> grade. Dr. Lipinski said assignments are made based upon a teacher's area of certification. Mrs. Timko said Mrs. Boettsch got her daughter to take AP World History and she got a 4 on the test. Mrs. Juday asked if other people were qualified to teach 6<sup>th</sup> grade and Dr. Lipinski said to ask Mr. Campbell.

Mrs. Zuberer said the original staff opening was in 6<sup>th</sup> grade and asked what was posted. Dr. Lipinski said the principal has the right to assign staff. Mrs. Meyer asked the replacement teacher is qualified and Dr. Lipinski said he is certified to teach the subject assigned.

Mrs. Kelly said she had not heard positive comments about Mrs. Brach and asked why she would be rehired. Dr. Lipinski said having Mrs. Brach for one more year provides continuity and the board supports the recommendation. Mr. Balazs said the board respects the opinion of all those that spoke and he thanked them for their comments.

Mr. Balazs said he has worked with Mrs. Brach and while she is not perfect she is committed to making changes. He said a search committee would be formed early next year and would discuss what skills are needed in the curriculum position and teachers and the community will be involved. Mr. Balazs said bringing Mrs. Brach back for this year is the best thing.

Mrs. Zuberer asked what Mrs. Brach will bring to the district. She said the district needs innovation and fresh ideas and asked what ideas Mrs. Brach would bring. Dr. Lipinski said there are people that support Mrs. Brach that are not at this meeting. He said she has worked on establishing the district's preschool program for 3 and 4 year olds, and also improving the talented and gifted program. Dr. Lipinski said Mrs. Brach ran summer academies for teachers, worked on having 6<sup>th</sup> graders take pre-algebra and 8<sup>th</sup> graders take geometry and the district has received an excellent rating each of the years she has been with the district. Mrs. Zuberer said Mrs. Brach supports the 4 by 4 block schedule and Dr. Lipinski said she is not on the committee studying block scheduling.

Mrs. Shelter said she thinks the district should use stimulus money to train teachers in the Wilson reading method. Dr. Lipinski the district has always had IDEA money and those funds have been used to pay for such training. He said the stimulus money is in addition to the IDEA money.

Mrs. Kelly asked if the district hires Mrs. Brach for one year what the process will be for her replacement. Mr. Balazs said the search will start in early 2010. Dr. Lipinski said he

has recommended rehiring Mrs. Brach for continuity. He said the duties of the curriculum director have expanded and district might re-title the new position and change the job description and title to fit what the person does in the position.

Mrs. Perretta said she did not understand the process in rehiring Mrs. Brach. Ms. Herrmann said if the district was to rehire Mrs. Brach as an employee the law requires a public hearing but since she is being hired as an employee by the Lake Educational Service Center, assigned to Kirtland, a hearing is not required. Dr. Lipinski said the board is taking comments even though it is not required since the district is not hiring Mrs. Brach. He said she is being paid a lower salary of \$70,000, but \$45,000 will come from state funds flowing through the ESC and the rest will be paid from stimulus money.

Mr. Balazs asked Dr. Lipinski to update the audience on the action taken by the board at the July 10<sup>th</sup> meeting regarding the special education director. Dr. Lipinski said Dr. Hayman was a Lake ESC employee assigned to Kirtland. He said the board approved increasing Dr. Hayman's time in Kirtland from 2.5 days a week to 4 days a week and she would work the 5<sup>th</sup> day for the Geauga ESC. He said a decision was made to make the special education director a Kirtland employee for 5 days a week and Dr. Hayman is not available for 5 days. Dr. Lipinski said the district hired Karen Lanning, who was previously director of this region's State Support Team. He said she has an excellent resume.

It was moved by Mrs. Sohngen and seconded by Mr. Skeggs that the following resolution be adopted:

Resolution #30-2009

- A. Recommendation to Approve Financial Statements for:  
June 2009

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen.

It was moved by Mr. Balazs and seconded by Mrs. Sohngen that the following resolution be adopted:

Resolution #31-2009

- A. Recommendation to Approve the Establishment of the  
Following Funds for the 2009-2010 School Year:
  - 200-9013 Class 2013
  - 401-9011 Peaceful Children
  - 401-9111 Willo-Hill
  - 432-9009 EMIS
  - 451-9010 Network Connectivity
  - 452-9010 SchoolNet Professional Development
  - 499-932N Ohio Diesel Retrofit Grant

516-9010	IDEA
516-932N	ARRA IDEA
532-932N	ARRA ESF
572-9010	Title 1
573-9010	Title V
584-9010	Drug Free Schools
587-9010	Early Childhood
587-932N	ARRA Early Childhood
590-9010	Teacher Quality
599-932N	Federal Diesel Retrofit Grant

- B. Recommendation to Name Julie Sohngen as Board Legislative Liaison to the OSBA Capital Conference and John Bodmer as an alternate
- C. Recommendation to Approve an Amended Appropriation for 2009-2010
- D. Recommendation to Participate in Ohio Schools Council Cooperative Program advertising and receiving bids for ADA Compliant school van chassis and body under ARRA IDEA Part B:

BE IT RESOLVED the Kirtland Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of one (1) ADA Compliant school van chassis and bodies. This Board agrees to pay \$325.00 to Ohio Schools Council for school district membership as a service fee for this purpose.

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen.

***TREASURER'S CERTIFICATE***  
*(O.R.C. 5705-412)*

RE: Appropriation

IT IS HEREBY CERTIFIED that the KIRTLAND LOCAL School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days in the succeeding fiscal year equal to the number days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current

fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

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Board President

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Superintendent

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Treasurer  
Kirtland Board of Education  
Lake County, Ohio

It was moved by Mr. Bodmer and seconded by Mr. Skeggs that the following resolution be adopted and item H be deleted from this resolution:

Resolution #32-2009

A. Recommendation to Approve the Following Supplemental Contracts for 2009-2010:

Matt Ridgeway	Head Basketball Camp Coach	\$ 500.00
Julie Poling	KMS Cheerleading	\$1,295.17
Jim Pilewski	Varsity Cross Country	\$5,494.08
JP Moran	KMS Cross Country	\$3,039.68
Scott Greenlee	KMS Faculty Manager	\$7,476.48
Phillip LaVerde	Head Varsity Football	\$9,043.52
Jeff Wilcox	Varsity Assistant Football	\$7,514.24
Matt Ridgeway	KMS Football (8 <sup>th</sup> grade)	\$3,738.24
Bruce Gabriel	Varsity Golf	\$4,380.16
Ed Bradac	Varsity Girls Soccer	\$5,984.96
John Valentic	Varsity Boys Soccer	\$5,984.96
Kurt Ragle	KMS Boys Soccer	\$3,628.74
Katie Guerin	8 <sup>th</sup> Grade Volleyball	\$3,738.24
Krista Salmon	7 <sup>th</sup> Grade Volleyball	\$3,519.23
Linn Bowen	Jr. National Honor Society	\$ 708.00
Sue Summerhill	Jr. National Honor Society	\$ 566.40
Heidi Grunenberg	Multi-Media Experience	\$ 925.12
Sandy Donovan	KMS Newspaper	\$ 755.20
Mary Ham	Power of the Pen	\$ 377.60
Sue Summerhill	Power of the Pen	\$ 377.60
JP Moran	KMS Rocket Club	\$ 405.92
Andreha O'Donnell	KMS Rocket Club	\$ 405.92
Glorianne Camburako	KMS Student Council	\$ 566.40

Sandy Donovan	KMS Student Council	\$ 566.40
Glorianne Camburako	KMS Yearbook	\$ 755.20

B. Recommendation to Approve the Following Service Contracts for 2009-2010:

**WHEREAS**, ORC 3313.53, effective March 30, 1980, allows boards of education to employ non-certificated personnel to fill coaching positions; and

**WHEREAS**, these positions have been made available to our certified staff and have been advertised using normal procedures; and

**WHEREAS**, the superintendent has not been able to recommend certified personnel for these positions.

Al Russ	Basketball Camp Coach	\$ 350.00
Bob Bell	Basketball Camp Coach	\$ 700.00
Cindy Bell	Basketball Camp Coach	\$ 300.00
Gina Davidson	Basketball Camp Coach	\$ 270.00
TJ Henderson	Basketball Camp Coach	\$ 300.00
Julie Madden	Basketball Camp Coach	\$ 500.00
Kris Schenosky	Basketball Camp Coach	\$ 270.00
Kyle Bizjak	KHS Cheerleading (Fall)	\$2,484.61
Ryan Beeler	Varsity Assistant Football	\$6,940.29
Ken Boyd	Volunteer Assistant Football	\$ .00
Jeff Eckles	Varsity Assistant Football	\$7,370.75
Dean Morrison	Varsity Assistant Football	\$7,514.24
Jordan Wilcox	KMS Football (8 <sup>th</sup> grade)	\$3,190.72
TJ Henderson	KMS Football (7 <sup>th</sup> grade)	\$3,190.72
Eric Ziegler	KMS Football (7 <sup>th</sup> grade)	\$3,190.72
Julie Madden	JV Girls Soccer	\$4,380.16
Kris Schenosky	KMS Girls Soccer	\$3,190.72
Sharon Mazzaro	Volunteer Volleyball Camp Coach	\$ .00
Renee Silders	Volunteer Volleyball Camp Coach	\$ .00
Dave Thorne	Volunteer Asst. Volleyball Coach	\$ .00
Tim Vaughan	Volunteer Volleyball Camp Coach	\$ .00
Rene Silders	Head Varsity Volleyball	\$5,735.74
Sharon Mazzaro	JV Girls Volleyball	\$3,942.14
Tim Vaughan	9 <sup>th</sup> Grade Girls Volleyball	\$4,161.15

C. Recommendation to Approve Resignation of Ted Roseberry as Transportation/Maintenance Supervisor Effective July 24, 2009

D. Recommendation to Approve Toni Nero as KES Cashier Effective August 25, 2009, \$14.96/Hour

- E. Recommendation to Approve Elizabeth Wendham for a 1 Year Maternity Leave Replacement (2009-2010) for KES Teacher Elizabeth Miller, MA Step 0
- F. Recommendation to Accept Resignation of Karen Tarasco as Transportation Secretary, effective August 1, 2009
- G. Recommendation to Approve Karen Tarasco as Transportation Supervisor for 2009-2010, \$40,000.00
- ~~H. Recommendation to Let the Records Reflect Gloria Brach as a Lake County ESC Employee as Director of Curriculum for 2009-2010 (cost to district \$0)~~
- I. Recommendation to Let the Records Reflect Linn Smith as KES Guidance Counselor for 2009-2010
- J. Recommendation to Approve Sean Joseph as a 1 Year Maternity Leave Replacement (2009-2010) for KMS Teacher Michelle Mastangelo, BA Step 1

Dr. Lipinski said Mr. Roseberry left the district to accept a position at Painesville City Schools that was a good opportunity for him. Mrs. Sohngen she thought there was discussion last year of making position Al Russ held as an athletic supervisor a supplemental position. Dr. Lipinski he said will recommend keeping the position the same for the upcoming school year.

Mrs. Sohngen said last year the district had an unpaid volunteer for the middle school girls' soccer team and that person hadn't been approved for this school year. Mr. Balazs said he would look into the matter.

Mrs. Sohngen said she was not opposed to rehiring Mrs. Brach but she had asked that the position be posted and the district look at finding the best person for the position when Mrs. Brach retired. She said if the district intends to work on a 5 year strategic plan this would have been a good time to hire a new person. Mrs. Sohngen said her no vote to hire Mrs. Brach was not a reflection on her qualifications.

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen.

It was moved by Mr. Bodmer and seconded by Mr. Skeggs that the following resolution be adopted:

Resolution #33-2009



- A. Recommendation to Let the Records Reflect Gloria Brach as a Lake County ESC Employee as Director of Curriculum for 2009-2010 (cost to district \$0)

Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs. Nay: Mrs. Sohngen.

Mrs. Timko said she had tried to print board minutes from the district website and could not access them. Ms. Herrmann said she had not heard from anyone else that they had problems and would look into it. Mrs. Timko asked if a correction had been made to the February board minutes as her recorded comments were inaccurate.

Mr. Balazs said all board members were asked by Ms. Herrmann what their recollections of Mrs. Timko's comments were and board members thought the minutes were accurate. Mrs. Timko said she was not asking about a tax form she received, she asked on behalf of her neighborhood. She also said she did not say her daughter was in the post-secondary program. Mr. Balazs asked Ms. Herrmann to note that clarification in this meeting's minutes.

Mrs. Timko said her daughter attended an honors institute program with Twinsburg students. She said Twinsburg has block scheduling and the parents she talked with did not support that schedule.

Mr. Christopher asked the board to review the process they followed to terminate Dr. Hayman's contract and the interview process for the new special education director. Dr. Lipinski said at the July 10<sup>th</sup> board meeting which was attended by 4 board members he explained that he was recommending the district expand the supervision of special education to 5 days a week and have the person be an employee of the district. He said with a person on campus 5 days a week it allows for more contact with students and to provide supervision.

Dr. Lipinski said it was hard to find people for the position so close to the July 10<sup>th</sup> deadline but other people besides Mrs. Lanning were interviewed. Mr. Balazs said as the chair of the board's personnel committee he met with the candidates. Mr. Balazs said in late May he shared with the board some thoughts about special education and spoke with Dr. Lipinski about increasing the hours of a special education director.

Mr. Christopher said he received a copy of Dr. Hayman's contract and asked if she was fired or terminated, what did board members know about the situation and who was involved in the hiring of the new person. Dr. Lipinski said no board action is required and Dr. Hayman was not terminated nor did she resign. He said he talked to Mr. Balazs after the 4<sup>th</sup> of July and told him he was recommending the position be increased to 5 days a week.

Mr. Christopher asked if all 5 board members were involved in the decision to recommend the position be 5 days a week. Mr. Balazs said no. Dr. Lipinski all board members did want the position to be 5 days a week. Mr. Christopher asked if all board

members were involved in the interviews and Dr. Lipinski said no. Mr. Christopher said board members were left out of the decision making process and he believes the board violated the Sunshine Law.

Mrs. Zuberer asked Mr. Skeggs if he wanted to be in the interview and Mr. Skeggs said he did not. Mr. Bodmer said during that time frame he was on vacation without a cell phone. Mrs. Zuberer asked if Mr. Schenosky was in the interviews and Dr. Lipinski said he was not available. Mr. Balazs said as the chair of the board's personnel committee it was his responsibility to discuss the personnel change with Dr. Lipinski and he was involved in the process.

Mrs. Boettsch said she had talked to Mr. Campbell regarding her voluntary move from 8<sup>th</sup> grade to 6<sup>th</sup> grade and she doesn't believe it is in the best interest of the kids and she is not comfortable with the change. Mr. Brettrager asked about the progress on a storage building being constructed and Dr. Lipinski said the project is on hold. Mr. Kelly asked if the decision regarding Mrs. Boettsch's assignment can be reversed and Dr. Lipinski said parents should talk to Mr. Campbell.

Mrs. Meyer said she saw that the board accepted bids for restroom work at the June 29 meeting and questioned if that work that was already done. Dr. Lipinski said it was for improvements to restroom that weren't changed during the bond issue construction. Mrs. Schneider asked if the position of transportation secretary was open. Dr. Lipinski said the position is posted internally and then posted for non-employees. He said the posting will be sent to employees with their next paycheck.

Mrs. Zuberer asked why Mr. Roseberry's position was not posted as maybe other people in the district are interested in the position. Dr. Lipinski said he considered Mr. Roseberry's recommendation of Mrs. Tarasco for the position and the resignation was to close to the July 10<sup>th</sup> that other school employees would not be released from their contracts. Mrs. Timko asked the board had a policy regarding notice that must be given for retirement and Dr. Lipinski said neither policy nor contracts specify dates retirements must be submitted. Mr. Bodmer said the district can't stop someone from retiring.

Mrs. Kelly said she was nervous about who would be replacing Linn Smith as middle school guidance counselor as Ms. Smith helped provide a bridge for students transitioning to the high school. Dr. Lipinski said that interviews for that position are continuing and Mr. Campbell has not found a person he is comfortable recommending the district hire. He said with vacations occurring Mr. Campbell will interview more people in August and Dr. Lipinski will sit in on the interview for the 2 finalists. Mrs. Shelter asked where the position is posted and Dr. Lipinski said all district positions are electronically posted on the Lake Education Service Center web site.

Mr. Christopher said he is concerned with the rashness of some district decisions, time spent on other decisions and leaving elected officials out of the decision process. Mrs. Adkins said when a union position becomes open it takes longer to fill as current staff apply and are interviewed before the district can go outside.

July 20, 2009  
Special Meeting

It was moved by Mr. Skeggs and seconded by Mr. Bodmer that the board enter executive session at 8:50 p.m. to discuss pending litigation. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen. Mr. Balazs said the board will not be voting on any items after executive session.

It was moved by Mr. Skeggs and seconded by Mr. Bodmer that the board return from executive session. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen.

There being no further business before the board it was moved by Mr. Bodmer and seconded by Mrs. Sohngen that the meeting be adjourned at 9:15 p.m. Roll Call: Ayes: Mr. Balazs, Mr. Bodmer, Mr. Skeggs, Mrs. Sohngen.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this \_\_\_\_\_ Day of \_\_\_\_\_, 2009.

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President

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Treasurer