

**KIRTLAND BOARD OF EDUCATION**  
**REGULAR MEETING AGENDA**  
**KIRTLAND BOARD OF EDUCATION OFFICE**

**March 30, 2009**

**7:00 P.M.**

The Kirtland Local School District will make reasonable accommodation for individuals with disabilities to be able to participate in this activity. Please make all requests to the Superintendent.

**I.     INTRODUCTIONS**

- A.     Call to Order
- B.     Pledge of Allegiance
- C.     Roll Call
- D.     Welcome
- \* E.    Requests for Public Hearing Regarding Board Agenda Items

**II.    COMMENDATIONS**

Kirtland PTA – PTA Auction

**III.   REPORTS**

District Finances – Historical Perspective – Dr. Lipinski, Ms. Herrmann  
Japanese Trip – Vickie Mitchell  
KMS Trips – Lynn Campbell, Ed Bradac  
Camp Kirtland Summer Program for Students – Kurt Ragle  
World Language Task Force – Gloria Brach  
Transportation – Ted Roseberry  
Athletic Booster Update

**IV.    AGENDA ITEMS**

- A.     Approval of Minute Transcript
  - 1.    Regular Meeting of February 23, 2009
  - 2.    Special Meeting of March 12, 2009
- B.     Acceptance of Financial Statement
  - 1.    February, 2009

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

V. REQUESTS FOR BOARD ACTION

A. Board Members

1. Other

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

B. Treasurer

1. Recommendation to Approve an Amended Appropriation for 2008-2009  
2. Other

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

C. Administration, Superintendent of Schools

1. PERSONNEL

- A. Recommendation to Approve Family Medical Leave (Maternity) for KMS Teacher, Catherine Vitatoe, Beginning April 14, 2009 thru the end of the School Year
- B. Recommendation to Approve Wendy Bak, Leave Replacement (Maternity) for KMS Teacher Catherine Vitatoe
- C. Recommendation to Approve Family Medical Leave (Maternity) for KMS Teacher, Molly Gvora, Beginning April 13 to June 1, 2009
- D. Recommendation to Approve Nick Continenza, Leave Replacement (Maternity) for KMS Teacher Molly Gvora
- E. Recommendation to Approve Classified Substitutes for 2008-2009:
- |                |           |              |
|----------------|-----------|--------------|
| Jason Lapinski | Custodian | \$9.00/Hour  |
| Vickie Gilbert | Custodian | \$12.53/Hour |
| Pam Klann      | Custodian | \$12.53/Hour |
- F. Recommendation to Approve K. McKiernan as Inventory/Clerk for Peaceful Children Montessori School, \$16.80/Hour, \$2,822.40/Year (State Auxiliary Funds)
- G. Recommendation to Approve Supplemental Contracts for 2008-2009:
- |               |                              |          |
|---------------|------------------------------|----------|
| Tom Horwatt   | Varsity Baseball Volunteer   | \$ .00   |
| Steve Bell    | Varsity Baseball Volunteer   | \$ .00   |
| Bob Lasecki   | Greenfield Village Director  | \$135.64 |
| Kurt Ragle    | Greenfield Village Assistant | \$ 69.65 |
| Kristi Reilly | Greenfield Village Assistant | \$ 69.65 |
| Leslie Held   | Greenfield Village Assistant | \$ 69.65 |
- H. Recommendation to Approve 2-Year Contract Renewal for KMS Principal, Lynn Campbell
- I. Other

\* Employment of personnel recommended for Board approval is contingent upon candidate compliance with all local, state and federal

employment requirements/statutes and Board Policies 3121/4121, and any certification/licensure requirements.

\* Employment as a coach, or permission to act as a volunteer coach, is contingent upon the candidate's compliance with all local, state and federal law, any and all applicable Board Policies and any applicable state certification/licensure requirements, including possession of a valid Pupil Activity Permit during the entire term of the coaching contract/volunteer period.

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_AB\_\_\_\_\_JB\_\_\_\_\_RS\_\_\_\_\_DS\_\_\_\_\_JS\_\_\_\_\_

2. NEW BUSINESS

A. Recommendation to Approve First Reading of the Following Policies:

Policy 2220	Courses of Study
Policy 3120	Employment of Professional Staff
Policy 3120.04	Professional Staff
Policy 3120.06	Selecting Student Teachers
Policy 3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
Policy 3120.09	Volunteers
Policy 3121	Criminal History Record Check
Policy 3139	Staff Discipline
Policy 3140	Termination and Resignation
Policy 3210	Staff Ethics
Policy 3214	Staff Gifts
Policy 4120.04	Employment of Substitutes – Substitute Pay
Policy 4120.08	Employment of Personnel for Co-curricular/Extra-Curricular Activities
Policy 4120.09	Volunteers
Policy 4121	Criminal History Record Check
Policy 4139	Staff Discipline
Policy 4140	Termination or Resignation
Policy 4210	Staff Ethics
Policy 4214	Staff Gifts
Policy 5114	Foreign-Exchange Students
Policy 7540.01	Technology Privacy
Policy 8141	Mandatory Reporting of Misconduct by Licensed Employees
Policy 8210	School Calendar
Policy 8351	Security Breach of Confidential Databases
Policy 9270	Equivalent Education Outside the Schools (Home Schooling)
Policy 2421	Career-Technical Education Program
Policy 2464	Gifted Education and Identification

Policy 2623          Student Assessment and Academic Intervention  
Services

- B. Recommendation to Approve Japanese Trip
- C. Recommendation to Approve KMS Trips: 8<sup>th</sup> Grade Washington DC Trip, 7<sup>th</sup> Grade Chicago Trip, 6<sup>th</sup> Grade Camp
- D. Recommendation to Approve the Following Change Orders:

**Lakeland Management Systems, Inc.**

- 1. Cleaning up the existing Elementary School Library carpeting from water damage leaking in through the existing windows on the west wall. This was caused from water running behind the (rotted) fascia board to which the gutter is attached: **\$1,831.55**
- 2. Installation of chase wall in the New Elementary Gymnasium Storage Room: **\$1,425.71**
- 3. Removal and replacement of existing concrete sidewalk @ existing MS bus entrance: **\$1,265.00**
- 4. Removal of old Band Room equipment storage placed outside by the KLSD custodians: **\$728.79**
- 5. Installation of duct chase in KES Gym Office 205: **\$611.24**
- 6. Installation of new ceilings (2 locations at KHS PE Locker Room entrance) with soffit: **\$498.78**
- 7. Installation of soffit in Corridor 211 (between new Band Room and New Elementary Gymnasium): **\$238.68**
- 8. Material required (in the New Elementary addition) for floor elevation change from the existing building to the new. The material included two (2) angles 6 x 4 x 3/8 x 7' – 0" long: **\$230.27**
- 9. Demolish existing storage cabinets in the Coaches Office and carry out to the dumpster: **\$92.57**
- 10. Credit to the Owner the unused allowance for a dedication plaque: **(\$2,000.00)**
- 11. Credit to the Owner the unused allowance for signage: **(\$2,000.00)**
- 12. Credit to the Owner the unused allowance for asphalt repairs: **(\$2,926.10)**
- Total change order additions: \$6,922.59**
- Total deduct change orders: (\$6,926.10)**
- Credit to Owner \$3.51**

**Lakeland Management Systems, Inc.**

- 1. Modifications to KHS Art Room casework due to plastic laminate plumbing chases **(\$950.37)**
- E. Recommendation to Let The Records Reflect the Following Construction Changes, Per Time and Material Slips:
  - 1. New Elementary Gymnasium additional painting of the floor for four (4) square **(\$2,082.00)**
  - 2. Additional painting (striping) around the Weight and Wrestling Rooms **(\$2,271.00)**
  - 3. Provide power to electric panic and strike power supplies **(\$483.00)**
  - 4. Extra electric outlets in the Band Storage Room, Technology Rooms, HS Art Room **(\$2,377.00)**
  - 5. Additional Technology rough ins per the KLSD **(\$1,322.00)**

- F. Recommendation to Approve ThenDesign as  
Architectural/Construction Management Services for Roofing  
Renovations  
Hourly Not to Exceed \$45,000, Inclusive of Roofing Consultation
- G. Recommendation to Approve ThenDesign for  
Architectural/Construction Management Services for Possible  
Building Renovations  
Hourly Not to Exceed \$40,000
- H. Other

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

- 3. OLD BUSINESS
- A. Other

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

VI. \* REQUESTS FOR PUBLIC HEARING REGARDING NON AGENDA ITEMS

VII. ADJOURNMENT

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_ AB\_\_\_\_\_ JB\_\_\_\_\_ RS\_\_\_\_\_ DS\_\_\_\_\_ JS\_\_\_\_\_

\*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, public participation is permitted at each meeting at discretion of the Board President.

Each person addressing the Board gives their name and address. If several people wish to speak, each person is allotted 5 minutes to speak at the discretion of the Board President. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda.

