

**KIRTLAND BOARD OF EDUCATION**  
**ORGANIZATIONAL MEETING AGENDA**  
**KIRTLAND BOARD OF EDUCATION OFFICE**

**January 12, 2009**  
**7:00 P.M.**

**I.     INTRODUCTIONS**

- A.     Call to Order
- B.     Pledge of Allegiance
- C.     Roll Call
- D.     Election of Officers
  - 1.     President
  - 2.     Vice President
- E.     Welcome

**II.    REQUESTS FOR BOARD ACTION**

- A.     Board Members
  - 1.     Resolution to Establish Regular Business Meeting Dates for 2009: 4<sup>th</sup>  
Monday of Each Month, Board of Education Office, 7:00PM:  
January 12, 2009 (Organizational & Regular)  
February 23, 2009  
March 30, 2009  
April 27, 2009  
May 18, 2009  
June 29, 2009  
July 20, 2009  
August 31, 2009  
September 28, 2009  
October 26, 2009  
November 23, 2009  
December 14, 2009
  - 2.     Resolution Authorizing Payment to Board Members for Regular and  
Special Meetings in 2009-Maximum of 24 Meetings to be Paid: \$80 per  
meeting, total pay per Board member, \$1,920.00 per year
  - 3.     Resolution Authorizing Treasurer to Invest Funds:  
WHEREAS, the Kirtland Local Board of Education, during the calendar  
year will receive funds periodically for the current expenses and other  
expenditures of said school district, and  
WHEREAS, funds that are not to be expended immediately shall be  
invested as interim funds,  
THEREFORE BE IT RESOLVED, that the Board of Education of the  
Kirtland Local School District does hereby direct the Treasurer to invest  
interim funds during the calendar year 2009.

4. Resolution Authorizing Superintendent to Obligate Board for Purchase of Supplies:  
WHEREAS R.C. 3313.20 provides that a School Board may designate the person to obligate the Board for the purchase of supplies and services, THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education hereby authorizes its Superintendent, to obligate this Board for the purchase of supplies as he may deem necessary for the operation of the schools with the provision that:
  - 1a. All expenditures must be within the limits provided for in the annual Appropriation Resolution.
  - 2a. He may not contract for teachers' services nor buy and sell real estate, nor any other action not provided for by law.
  - 3a. That his signature must appear on all purchase orders showing his approval of the amount of purchase.
  - 4a. That the Treasurer's Certificate of the availability of funds shall also appear on purchase orders as required by R.C. 5705.41. It is intended that this resolution shall stand as if part of the Temporary and Permanent Appropriation Resolutions passed by this Board.
5. Resolution Dispensing with Separate Resolution to Pay Invoices:  
WHEREAS, R. C. 3313.18 provides that a School Board that has by a majority vote of its' members adopted a Temporary or Permanent Appropriation Resolution, may by general resolution dispense with the adoption of resolutions authorizing purchase of certain property and payment of certain claims, THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education, having on June 27, 2008, by a majority vote of its Members adopted an Appropriation Resolution, wishes thereafter to dispense with the adoption of separate resolutions authorizing expenditure of funds that come within the provisions of the Temporary and Permanent Appropriations Resolutions. It will, therefore, not be necessary for the Treasurer to submit a list of invoices for the approval at the monthly Board Meeting; he/she may instead immediately issue warrants for the payment of claims provided that they are covered by purchase orders signed by the Superintendent authorizing the amount to be expended, and bear his/her own certification of availability of funds.
6. Resolution to Authorize the Superintendent to Make Determinations on Equipment to be Removed from the District's Inventory: Authorizing the Superintendent to make determinations on obsolete/or non-operating equipment for removal from the district's inventory. A current record of said equipment shall be kept in the Superintendent's and Treasurer's office and made available for audit.
7. Resolution Authorizing the Superintendent/Treasurer to Utilize Legal Counsel as Appropriate:  
BE IT RESOLVED, by the Board of Education of the Kirtland Local School District that the Superintendent and Treasurer are authorized to utilize legal counsel on behalf of the district regarding various areas of concern.

8. Resolution Authorizing the Superintendent/Treasurer to Expend Funds for Necessary Meetings, Supplies, Food, Awards:  
BE IT RESOLVED, by the Board of Education of the Kirtland Local School District, that the Superintendent and Treasurer are authorized to expend district money in recognition of students, staff and community members. BE IT FURTHER RESOLVED that the Superintendent and Treasurer are also authorized to spend district funds on refreshments and meals for its offices, guests and employees of the district at appropriate meetings.
9. Resolution Authorizing the Superintendent to Employ Personnel in Emergency Situations, Thereafter Subsequent to Board Approval
10. Resolution to Authorize Purchase of Liability Insurance for Superintendent, Treasurer and Board Members:  
WHEREAS, ORC 2744.08 provides that a political subdivision may procure insurance against its and its employee's potential tort liability under ORC Chapter 2744;  
NOW THEREFORE BE IT RESOLVED that the Board authorizes the purchase of liability insurance on behalf of the Superintendent, Treasurer and Board Members.
11. Other

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_AB\_\_\_\_\_JB\_\_\_\_\_RS\_\_\_\_\_DS\_\_\_\_\_JS\_\_\_\_\_

### III. ADJOURNMENT

MOTION\_\_\_\_\_ SECOND\_\_\_\_\_AB\_\_\_\_\_JB\_\_\_\_\_RS\_\_\_\_\_DS\_\_\_\_\_JS\_\_\_\_\_

\*In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, public participation is permitted at each meeting at discretion of the Board President.

Each person addressing the Board gives their name and address. If several people wish to speak, each person is allotted 5 minutes to speak at the discretion of the Board President. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda.

