

**Kirtland Board of Education  
Organizational Meeting  
January 12, 2015**

The Organizational Meeting of the Kirtland Board of Education was called to order at 7:04 p.m. in the Kirtland Middle School Cafeteria on January 12, 2015, with the following members answering the roll: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok. Superintendent, Steve Barrett attended the meeting. Treasurer, Steve Vasek and Mr. Cosgrove were absent.

It was moved by Mr. Stepanovic and seconded by Mrs. Torok that the following resolution be adopted

Resolution #A-2015

Appoint Treasurer pro tempore:

WHEREAS, The Board of Education has been notified that the Treasurer is unable to attend this Board of Education meeting; and

WHEREAS, in accordance with 3313.23 of the Ohio Revised Code the board members present shall choose one of their number to serve as Treasurer pro tempore;

NOW THEREFORE BE IT RESOLVED that the Board of Education appoints Mr. Solnosky to serve as Treasurer pro tempore for the meeting held on January 12, 2015.

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

**Election of Officers**

Mrs. Torok made a motion to nominate Tom Meyer as Board President for 2015. The motion was seconded by Mr. Stepanovic.

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok.

Mr. Stepanovic made a motion to nominate Kat Torok as Vice President for 2015. The motion was seconded by Mr. Solnosky.

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok.

**Mr. Solnosky administered the oath of office to the President and Vice President.**

The Board President designated committees, and assigned chairs. The committees were determined to be the same as last year, Finance Committee and Student Learning and Achievement Committee. Mr. Stepanovic will chair the SLA Committee, and Mrs. Torok will remain a member of the Committee.

Mr. Solnosky will chair the Finance Committee, and Mr. Cosgrove will remain a member of the Committee.

It was moved by Mrs. Torok and seconded by Mr. Stepanovic that the following resolution be adopted:

Resolution #1-2015

1. Resolution to Establish Regular Business Meeting Dates for 2015

All Regular Board Meetings below will be held at 7pm,  
Kirtland Middle School Cafeteria  
9152 Chillicothe Road, Kirtland

January 27  
February 23  
March 30  
April 27  
May 26  
June 22  
July 27  
August 24  
September 28  
October 26  
November 23  
December 21

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok.

It was moved by Mr. Stepanovic and seconded by Mrs. Torok that the following resolution be adopted:

Resolution #2-2015

2. Resolution Authorizing Treasurer to Invest Funds:  
WHEREAS, the Kirtland Local Board of Education, during the calendar year will receive funds periodically for the current expenses and other expenditures of said school district, and  
WHEREAS, funds that are not to be expended immediately shall be invested as interim funds, THEREFORE BE IT RESOLVED, that the Board of Education of the Kirtland Local School District does hereby direct the Treasurer to invest interim funds during the calendar year 2015.
3. Resolution Authorizing Superintendent to Obligate Board for Purchase of Supplies:

WHEREAS R.C. 3313.20 provides that a School Board may designate the person to obligate the Board for the purchase of supplies and services,

THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education hereby authorizes its Superintendent, to obligate this Board for the purchase of supplies as he may deem necessary for the operation of the schools with the provision that:

1a. all expenditures must be within the limits provided for in the annual Appropriation Resolution.

2a. He may not contract for teachers' services nor buy and sell real estate, nor any other action not provided for by law.

3a. that his signature must appear on all purchase orders showing his approval of the amount of purchase.

4a. that the Treasurer's Certificate of the availability of funds shall also appear on purchase orders as required by R.C. 5705.41. It is intended that this resolution shall stand as if part of the Temporary and Permanent Appropriation Resolutions passed by this Board.

4. Resolution Dispensing with Separate Resolution to Pay Invoices:

WHEREAS, R. C. 3313.18 provides that a School Board that has by a majority vote of its' members adopted a Temporary or Permanent Appropriation Resolution, may by general resolution dispense with the adoption of resolutions authorizing purchase of certain property and payment of certain claims, THEREFORE, BE IT RESOLVED, That the Kirtland Board of Education, having on Sept. 2013, by a majority vote of its Members adopted an Appropriation Resolution, wishes thereafter to dispense with the adoption of separate resolutions authorizing expenditure of funds that come within the provisions of the Temporary and Permanent Appropriations Resolutions. It will, therefore, not be necessary for the Treasurer to submit a list of invoices for the approval at the monthly Board Meeting; he/she may instead immediately issue warrants for the payment of claims provided that they are covered by purchase orders signed by the Superintendent authorizing the amount to be expended, and bear his/her own certification of availability of funds.

5. Resolution to Authorize the Superintendent to Make Determinations on Equipment to be Removed from the District's Inventory: Authorizing the Superintendent to make determinations on obsolete/or non-operating equipment for removal from the district's inventory. A current record of said equipment shall be kept in the Superintendent's and Treasurer's office and made available for audit.

6. Resolution Authorizing the Superintendent/Treasurer to Utilize Legal Counsel as Appropriate:

BE IT RESOLVED, by the Board of Education of the Kirtland Local School District that the Superintendent and Treasurer are authorized to utilize legal counsel on behalf of the district regarding various areas of concern.

7. Resolution Authorizing the Superintendent/Treasurer to Expend Funds for Necessary Meetings, Supplies, Food, Awards:

BE IT RESOLVED, by the Board of Education of the Kirtland Local School District, that the Superintendent and Treasurer are authorized to expend district money in recognition of students, staff and community members. BE IT FURTHER

RESOLVED that the Superintendent and Treasurer are also authorized to spend district funds on refreshments and meals for its offices, guests and employees of the district at appropriate meetings.

8. Resolution Authorizing the Superintendent to Employ Personnel in Emergency Situations, Thereafter Subsequent to Board Approval
9. Resolution to Authorize Purchase of Liability Insurance for Superintendent, Treasurer and Board Members:  
WHEREAS, ORC 2744.08 provides that a political subdivision may procure insurance against its and its employee's potential tort liability under ORC Chapter 2744;  
NOW THEREFORE BE IT RESOLVED that the Board authorizes the purchase of liability insurance on behalf of the Superintendent, Treasurer and Board Members
10. Resolution to Accept Resignation of Any Employee of the Kirtland Local School District:  
NOW THEREFORE BE IT RESOLVED by the Board of Education of the Kirtland Local School District hereby authorizes the Superintendent or his designee to accept the resignation of any employee of Kirtland Local School District by indicating acceptance in writing on the employee's written or printed resignation statement;  
BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it
11. Resolution Appointing Designee to Attend Public Records training:  
NOW THEREFORE BE IT RESOLVED by the Board of Education of the Kirtland Local School District that the Treasurer is hereby appointed to attend public records training required for Board members by applicable law, namely, R.C. 109.43, and to convey such information to all members of the Board of Education
12. Resolution Authorizing Approval of Property Tax Complaints, Agreements and Settlements:  
NOW THEREFORE BE IT RESOLVED that for calendar year 2015 the Board of Education of the Kirtland Local School District hereby authorizes the Treasurer to direct authorized legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Lake County Board of Revision and the Ohio Board of Tax Appeals, to participate in any other real property tax appeal, to enter into settlement agreements and stipulations of value regarding tax complaints and appeals, and to take such other actions are

necessary to protect the best interests of the Kirtland Local School District in matters of real property taxation, provided that the Treasurer gives regular updates regarding such actions to the Board of Education

13. Recommendation to Approve Membership Dues for Ohio School Boards Association (OSBA) for 2015

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

Following a public hearing, it was moved by Mr. Solnosky and seconded by Mr. Stepanovic that the following resolution be adopted

Resolution #3-2015

14. Recommendation by Treasurer to Approve the 2015-2016 Tax Budget and Authorizing the Treasurer to submit the budget to the Lake County Budget Commission  
Recommendation to Re-Certify tax rates for tax year 2014, collection year 2015

Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok

Mrs. Torok made a motion to adjourn to executive session, to discuss personnel matters, related to: appointment/and or employment; and Mr. Stepanovic seconded the motion.

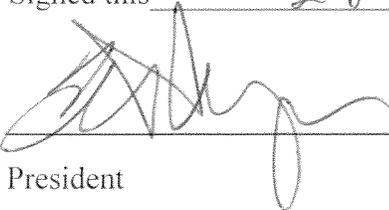
Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic, And Mrs. Torok.

Meeting was adjourned to executive session at 7:14 p.m.

The Board returned from executive session. There being no further business before the board it was moved by Mr. Stepanovic and seconded by Mrs. Torok that the meeting be adjourned at 8:10 pm. Roll Call: Ayes: Mr. Meyer, Mr. Solnosky, Mr. Stepanovic and Mrs. Torok.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 28 Day of Jan, 2015

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer