

**Kirtland Board of Education  
Regular Meeting  
June 22, 2015**

The Regular Meeting of the Kirtland Board of Education was held at the Middle School Cafeteria on June 22, 2015. Mr. Meyer called the meeting to order at 7:03 p.m. President Tom Meyer led the pledge of allegiance. The following members answered the roll: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok. Superintendent Steve Barrett and Treasurer Daniel L. Wilson were also in attendance. Mr. Stepanovic was absent.

At this time President Mr. Meyer reviewed the agenda. No changes were made.

At this time President Mr. Meyer opened the floor for any public comments regarding the agenda items. There were none.

**SUPERINTENDENT'S REPORT**

Mr. Barrett reviewed all the summer professional development opportunities and workshops that have been available for teachers. He also noted that districts from Ashtabula, Geauga and Lake have also taken advantage of the summer professional development available.

Mr. Barrett updated the board on the Straight A Grant activities and purchases for document cameras, which will help students with model writing; Media Center carpeting; and the new 2 year agreements with Act Aspire and Apex Learning.

Act Aspire are class assessments where teachers will get immediate feedback, it will also project how students will score on the ACT test. Apex Learning will help students with credit recovery and Advanced Placement classes. Mr. Barrett talked about the Mentor Schools summer Professional Development which was held at the Holden Center which focused upon Coaches in the classroom, (teachers teaching teachers). Mr. Barrett discussed the Champs Camp that is being held this summer. Mrs. Malinas is using federal grant funds to help pay for the salaries for the camp. There are 69 students registered right now.

Mr. Cosgrove heard great reviews about Mr. Barrett's professional development seminars. Mr. Meyer asked about the State Testing Waiver. Mr. Barrett said it has been a slow process and probably will not take effect until the 2016-2017 school year, and that there has been a lot of PARRC frustration. He would rather see assessments that are balanced with more project based learning.

**FINANCE COMMITTEE**

Mr. Solnosky reported that the committee met on June 12<sup>th</sup>. Treasurer Dan Wilson reviewed the financial statements with the committee. Mr. Solnosky reviewed the Kirtland Library Renewal, Custodial and Maintenance Benchmark Data. There was a Straight A Grant update. The district insurance renewal was discussed. The State Budget was discussed as well. Follow-up Items such as Food Service, Legal Fees, and Posting Monthly Financial reports were also discussed.

**STUDENT LEARNING AND ACHIEVMENT COMMITTEE**

Mrs. Barrett reported that the Committee met briefly on June 16<sup>th</sup>. Mr. Barrett said the committee discussed Portfolios, Social and Emotional Support for Learning and Summer Professional Development Opportunities. There was discussion about the Innovation Lab Network Conference. Mr. Barrett said they would like to look at charting student's actual growth and they are looking at how other innovative districts are doing it. Project based learning was also discussed; it allows students to learn by building, a hands on approach to learning. Straight A Grant Fund Update was given and the committee discussed how the grant will also be used for portfolios and project based learning opportunities.

It was moved by Mrs. Torok and seconded by Mrs. Torok that the following resolution be adopted:

Resolution #30-2015

Recommendation to Approve Consent Agenda:

- A. Minutes of Prior Meetings  
     May 4, 2015 – Special  
     May 7, 2015 – Special  
     May 26, 2015 - Regular

B. Superintendent Recommendations:

Approval of Contracts:

Tonya White	Latchkey Aide	Effective 8/18/15	Per OAPSE Contract
Daniel Kukura	MS Library Aide	Effective 8/18/15	Per OAPSE Contract
Daniel Kukura	3 Pre Contract Days-max	Effective 6/19/15	Per OAPSE Contract
Steffonie Sassano	Sub Bus Aide/Sub Custodian	As Needed	Per OAPSE Contract
Matt Ridgeway	Extended School Year Tutor	Effective 6/4/15	Per KEA Contract
Erika Eberhardt	Extended School Year Tutor	Effective 6/4/15	Per KEA Contract
Krista Salmon	Extended School Year Tutor	Effective 6/4/15	Per KEA Contract
Gail Ribelli	Extended School Year Tutor	Effective 6/4/15	Per KEA Contract
Heather Taylor-Mrozek Returning from last year	Champs Camp	90 hours/summer 2015	25.00/hour
Jean Blackwell Returning from last year	Champs Camp	90 hours/summer 2015	25.00/hour
Lisa Booher-Mrozek Returning from last year	Champs Camp	90 hours/summer 2015	25.00/hour
Lindsay Kuhn New Hire	Champs Camp	90 hours/summer 2015	25.00/hour
Kaitlin Rudolph New Hire	Champs Camp	90 hours/summer 2015	25.00/hour
Andrea Nasca New Hire	Champs Camp	90 hours/summer 2015	25.00/hour
Mike Nalepka District Teacher	Champs Camp	90 hours/summer 2015	25.00/hour
Krista Salmon	Champs Camp	90 hours/summer 2015	25.00/hour

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District Teacher			
Jackie Krumel Returning from last year	Champs Camp	90 hours/summer 2015	25.00/hour

A question was asked about the job description for the Middle School Library Aide Position. Mr. Barrett said there is one and he can send it to whomever would like to see it. He said the person filling this position needs to be experienced in computers since they will be helping 8<sup>th</sup> graders with their new laptops.

Mr. Cosgrove asked if a search was done. Mr. Barrett said there was.

Mr. Meyer asked the hours for this position. Mr. Barrett said 6 hours per day. Mrs. Torok asked if it is the same as Mrs. O'Brien's hours. Mr. Barrett said it was the same.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok

It was moved by Mr. Cosgrove and seconded by Mr. Solnosky that the following resolution be adopted

#### Resolution #31-2015

##### 1. Recommendation to Approve Kirtland Public Library Renewal Levy Resolution

WHEREAS, the Board of Library Trustees of the Kirtland Public Library has determined and declared it to be necessary to levy a renewal 1.0-mill tax levy for a continuing period of time and, by a resolution adopted on June 10, 2015, requested the Board of Education of the Kirtland Local School District, as the taxing authority for the Kirtland Public Library, pursuant to Section 5705.23 of the Revised Code, to submit the question of levying that tax, for a continuing period, to the electors of the Kirtland Local School District at an election to be held therein on November 3, 2015; and

WHEREAS, the Lake County Auditor has certified that the total tax valuation of the Kirtland Local School District is \$318,181,190, and the dollar amount of revenue that would be generated by the renewal 1.0-mill levy is \$317,798, as required by Revised Code § 5705.03(B);

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Kirtland Local School District, Counties of Lake and Geauga, State of Ohio, that:

Section 1. It is hereby found, determined and declared, in accordance with the pronouncements of the Board of Library Trustees, that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the Kirtland Public Library, and it is therefore necessary to levy a renewal tax in excess of such limitation for the purpose of the current expenses of the Kirtland Public Library in the amount of 1.0 mill for a continuing period of time.

Section 2. The question of a renewal tax levy in excess of the ten-mill limitation at the rate of 1.0 mill for each one dollar of valuation, which amounts to 10.0 cents for each one hundred dollars of valuation, for the purpose of the current expenses of the Kirtland Public Library, for a continuing period of time, beginning with the tax list and duplicate for the year 2015, the proceeds of which additional levy would first be available to the Board of Library Trustees in calendar year 2016, shall be submitted under the provisions of Revised Code § 5705.23 to the electors of the Kirtland Local School District at an election to be held therein on November 3, 2015, as authorized by law. That election shall be held at the regular places of voting in this School District as established by the Board of Elections of Lake County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

Section 3. The Treasurer of this Board be and is hereby authorized and directed to give or cause to be given notice of said election as provided by law.

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Section 4. The Treasurer be and is hereby directed to certify a copy of this Resolution, the aforementioned resolution of the Board of Library Trustees and any other document delivered to the Treasurer by or on behalf of the Board of Library Trustees in connection herewith, and the aforementioned certificate of the Lake County Auditor, to the Board of Elections of Lake County, Ohio, not later than the close of business on August 4, 2015.

Section 5. It is hereby found and determined that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in open meetings of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately upon its adoption.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok

It was moved by Mr. Cosgrove and seconded by Mr. Solnosky that the following resolution be adopted

Resolution #32-2015

1. Recommendation to Approve the Authority to Close the 2014-2015 Fiscal Year Resolution

WHEREAS, The Kirtland Local School District desires to ensure an orderly and efficient closing of the 2014-2015 Fiscal Year; and

WHEREAS, the last regularly scheduled Board of Education meeting is on June 22, 2015; and

NOW THEREFORE BE IT RESOLVED, that the Treasurer be authorized and directed to make all necessary inter-fund transfers, inter-fund advances, all necessary intra-fund appropriations modifications, and all necessary supplemental appropriations in order to properly close the 2014-2015 Fiscal Year;

BE IT FURTHER RESOLVED, that the Treasurer presents all inter-fund transfers, inter-fund advances and supplemental appropriations to the Board of Education for ratification at the regularly scheduled July 27, 2015 meeting.

2. Recommendation to Approve **Final** 2014-2015 Appropriations Adoption

WHEREAS, the Kirtland Local School District Board of Education on September 16, 2014 adopted Annual Appropriations for the 2014-2015 fiscal year; and

WHEREAS, the Treasurer has reviewed the Final Appropriations for fiscal year 2014-2015 in preparation for the annual Financial Audit;

NOW, THEREFORE, BE IT RESOLVED, that the Kirtland Local School District Board of Education adopted the 2014-2015 Final Annual Appropriations;

<u>Fund</u>	
GENERAL OPERATING	\$ 15,829,609.00
GENERAL CAPITAL RESERVE	\$ 360,000.00
002-DEBT SERVICE	\$ 841,014.00
003-PERMANENT IMPROVEMENT	\$ 484,000.00
006-FOOD SERVICE	\$ 253,818.00
008-ENDOWMENT	\$ 1,000.00

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014-ROTARY	\$ 70,000.00
018-SUPPORT	\$ 68,300.00
019-OTHER GRANTS	\$ 40,000.00
020-LATCHKEY	\$ 80,000.00
022-DISTRICT AGENCY	\$ 43,500.00
024-EMPLOYEE BENEFITS	\$ 5,000.00
028-SPECIAL EDUCATION	\$ 4,000.00
035-TERMINATION BENEFITS	\$ 120,000.00
200-STUDENT MANAGED ACTIVITIES	\$ 59,000.00
300-DISTRICT MANAGED ACTIVITIES	\$ 365,000.00
401-AUXILIARY SERVICES	\$ 105,000.00
450-SCHOOLNET	\$ 10,000.00
499-MISC STATE GRANTS	\$ 10,000.00
516-IDEA	\$ 230,000.00
572-TITLE I	\$ 110,000.00
587-EARLY CHILDHOOD	\$ 8,000.00
590-TEACHER QUALITY	\$ 40,000.00
 TOTAL ALL FUNDS	 \$ 19,137,241.00

BE IT FURTHER RESOLVED, that the Treasurer be directed to certify a copy of this Resolution to the Lake County Auditor.

3. Recommendation to Approve **Temporary** 2015-2016 Appropriations  
Adoption

WHEREAS, the Kirtland Local School District Board of Education on October 21, 2014 adopted a Five-Year Fiscal Plan; and

WHEREAS, Kirtland Local School District Board of Education on May 26, 2015 adopted an update to the Five-Year Fiscal Plan; and

WHEREAS, the Five-Year Fiscal Plan has established a General Fund appropriations target for the 2015-2016 Fiscal Year in the amount of \$14,350,617, and;

WHEREAS, the Treasurer has previously communicated with the Board of Education the need to open the 2015-2016 Fiscal Year with Temporary Appropriations; and

WHEREAS, the Treasurer has prepared Temporary Appropriations of approximately 50% of the 2014-2015 actual expenditures of the general fund and the unused 2014-2015 appropriations for State and Federal grant funds and other funds as attached;

NOW, THEREFORE BE IT RESOLVED, that the Kirtland Local School District Board of Education adopt the 2015-2016 Temporary Appropriations; and

BE IT FURTHER RESOLVED, that the Treasurer will certify a copy of this resolution to the Lake County Budget Commission

<u>Fund</u>	
GENERAL OPERATING	\$ 7,914,805.00
GENERAL CAPITAL RESERVE	\$ 180,000.00
002-DEBT SERVICE	\$ 420,507.00

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003-PERMANENT IMPROVEMENT	\$	242,000.00
006-FOOD SERVICE	\$	126,909.00
008-ENDOWMENT	\$	500.00
014-ROTARY	\$	35,000.00
018-SUPPORT	\$	34,150.00
019-OTHER GRANTS	\$	20,000.00
020-LATCHKEY	\$	40,000.00
022-DISTRICT AGENCY	\$	21,750.00
024-EMPLOYEE BENEFITS	\$	2,500.00
028-SPECIAL EDUCATION	\$	2,000.00
035-TERMINATION BENEFITS	\$	60,000.00
200-STUDENT MANAGED ACTIVITIES	\$	29,500.00
300-DISTRICT MANAGED ACTIVITIES	\$	182,500.00
401-AUXILIARY SERVICES	\$	52,500.00
450-SCHOOLNET	\$	5,000.00
499-MISC STATE GRANTS	\$	5,000.00
516-IDEA	\$	115,000.00
572-TITLE I	\$	55,000.00
587-EARLY CHILDHOOD	\$	4,000.00
590-TEACHER QUALITY	\$	20,000.00
TOTAL ALL FUNDS	\$	9,568,621.00

BE IT FURTHER RESOLVED, that the Treasurer be directed to certify a copy of this Resolution to the Lake County Auditor.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok

It was moved by Mr. Solnosky and seconded by Mr. Cosgrove that the following resolution be adopted

Resolution #33-2015

3. Recommendation for Approve New bus purchase through OSC Consortium  
**New school bus purchase for FY15:**

WHEREAS, the Kirtland Local Schools Board of Education hereby accepts the bid through the OSC bus purchasing program for 1 – 18 passenger + 1 W/C Type A school bus chassis and body with wheelchair lift and award the contract for said school bus chassis and body to Myers Equipment Corporation for \$53,687.

THEREFORE, BE IT RESOLVED the Kirtland Local Schools Board of Education wishes to accept the bid through the OSC bus purchasing program for 1 – 18 passenger + 1 W/C Type A school bus chassis and body with wheelchair lift and awards the contract for said school bus chassis and body to Myers Equipment Corporation for \$53,687.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok

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It was moved by Mrs. Torok and seconded by Mr. Solnosky that the following resolution be adopted

Resolution #34-2015

4. Recommendation for Approve Contracts:

David Beans	Intervention Specialist	Effective 8/18/15	Per KEA Contract
Jennifer Berry	HS Language Arts Teacher	Effective 8/18/15	Per KEA Contract
Jennifer Berry	Pre Contract Professional Development	4 days in June	Curriculum KEA Contract Rate

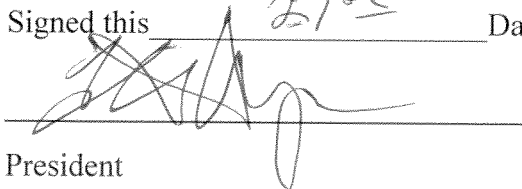
Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky and Mrs. Torok

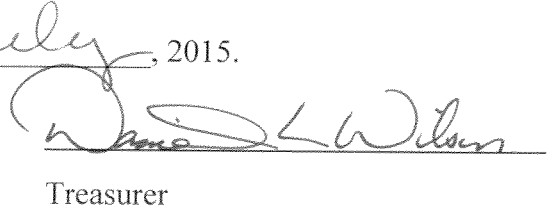
There being no further business before the board it was moved by Mrs. Torok and seconded by Mr. Solnosky that the meeting be adjourned at 7:44 p.m.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky, and Mrs. Torok.

We, the undersigned, do hereby certify that the above and foregoing is a true and exact copy of the proceedings that were held on the above aforementioned date.

Signed this 27<sup>th</sup> Day of July, 2015.

  
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President

  
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Treasurer