

Kirtland Board of Education
Finance Committee

June 12, 2015

The Meeting was called to order at 7:11 a.m. In attendance were Mr. Solnosky, Mr. Meyer, Mr. Cosgrove, Superintendent Steve Barrett, and Treasurer Daniel L. Wilson.

Mr. Cosgrove moved, seconded by Mr. Meyer that the minutes of May 11, 2015 regular monthly finance committee meeting be approved as presented

Roll Call: Ayes: Mr. Cosgrove, Mr. Myer, And Mr. Solnosky

At this time Treasurer Daniel L. Wilson presented the monthly financial statements for May 2015 for general fund activity. Mr. Wilson was requested to clarify the definition of special functions revenue for the food service fund update. Mr. Wilson indicated that this category represents catered services provided by the cafeteria on a fee basis. The committee asked for an update on the progress the administration has made on alternatives for the 2015-2016 Food Service Program in light of the current deficit of \$71,218.00. Superintendent Steve Barrett indicated that he has communicated with the Mentor School District and is expecting a proposal on a grab and go concept program to present to the committee at the July board meeting.

At this time Treasurer Daniel L. Wilson provided an update on the current biennial state budget development process and the potential impact on the Kirtland School District. Mr. Wilson indicated the senate subcommittee proposal expected to be reported out to the full Senate would provide a two year cumulative increase in funding of \$174,614. This is a reduction of potential new revenues from the House adopted version of \$258,924. Mr. Wilson reminded the committee the the current five year forecast assumption had no increase plan for state foundation funding. Mr. Cosgrove provided his insights in the current evolution of the state budget process and suggested that the Senate subcommittee proposal to be modified by the entire senate will most likely will become the baseline for discussions in the Conference Committee.

At this Treasurer Daniel L. Wilson provided the Board of Education the Kirtland Public Library Levy Renewal Resolution that requests the Board of Education to place the renewal of 1 mill operating levy on the November 3rd ballot for a continuing period of time.

Mr. Wilson reviewed the statutory requirement for The Board of Education to take action upon recommendation of the Kirtland Public Library trustees. Mr. Cosgrove moved, seconded by Mr. Solnosky that the Library Board request for Board approval for the November 2015 ballot question; renewing a 1 mill tax for current expenses for a continuing period of time be presented for board with a recommendation for board approval.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky

At this time Treasurer Daniel L. Wilson presented an overview of the 2015-2016 district insurance program. Mr. Wilson provided information from the districts agent Love Insurance for continuing participation in the Ohio School Plan. Mr. Wilson noted that the overall renewal is a 2% increase from current premiums and reflects the 2 year claims activity and a 2% increase in the statement of values. After applying a \$712.00 rebate that will be provided for the 2014-2015 policy year; the net increase will be \$374.00.

At this time there was a discussion on establishing a review of the risk tolerance for the district with consideration of adjustment in deductibles and the cost risk benefit of assuming more risk. The committee agreed to accept the finalized insurance program for 2015-2016 and that future discussions review the school districts risk tolerance for future claims years.

At this time Treasurer Daniel L. Wilson presented benchmarking data for custodial and maintenance operations. Information was provided for square footage per pupil and dollars per square foot. Mr. Solnosky also provided a website link and information for a facilities maintenance staffing report from State of Washington Funding Formula Technical Working Group (FFTWG). Mr. Meyer also mentioned that private sector benchmarking data may also be used when an analysis of the school district programs is needed. This item will remain on the agenda for future month's discussions.

The committee made a request that Transportation and Grounds Supervisor Josh Nau prepare a benchmark report comparing current Kirtland operations to the data provided by Mr. Wilson.

At this time Treasurer Daniel Wilson provided a client memo from Eric Johnson concerning pension obligations for positions excluded from SERS and STRS if contracting with a private entity. The committee reviewed the client memorandum and requested follow up information concerning private sector employees assigned to do public-sector work and whether or not they were required to participate in both the public pension system and the social security system.

At this time treasurer Daniel Wilson presented several school district budget reserve guidelines for committee review. The guidelines were obtained from a statewide online request from the Southwest Licking Local School District treasurer. The committee requested the Treasurer continue to gather Information from other sources and discussions continue during the late fall and winter finance committee meetings.

At this time superintendent Mr. Steve Barrett requested the committee's approval of three elementary technology purchase orders for data switches. Following discussion Mr. Cosgrove moved and Mr. Solnosky seconded that the requisitions/purchase orders be approved.
Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky

At this time Superintendent Steve Barrett provided an update on the Straight A Grant activities. Mr. Barrett provided a summary of fiscal year to date spending and indicated that planned spending is in accordance with the scope of work for the Straight A Grant and will reduce the unspent funds to or below the approved carryover amount by June 30th.

At this time Treasurer Daniel L. Wilson reviewed with the committee the progress on preparations to activate website page for posting financial information. The committee requested that Mr. Wilson proceed with a webpage that included the annual budget, October and May annual forecasts, monthly financial statements, annual financial audit and any recognition the school district receives. Mr. Wilson indicated he will begin to work with internal staff to create the webpage and will report back when the links are live.

At this time Mr. Solnosky opened the meeting for public comments or questions. There was a question about the status of weight room improvements. Mr. Cosgrove responded on behalf of the committee.

Mr. Cosgrove moved, seconded by Mr. Solnosky that the committee recess to executive session to discuss employee compensation.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky

The meeting recessed at 9:15 a.m.

Mr. Solnosky reconvened a meeting at 9:58 a.m.

At this time Josh Nau presented an update on summer projects.

At this time the committee reviewed the follow up items presented on the agenda.

It was moved by Mr. Meyer and seconded by Mr. Cosgrove that the meeting be adjourned.

Roll Call: Ayes: Mr. Cosgrove, Mr. Meyer, Mr. Solnosky

Meeting adjourned at 10:08 a.m.